City of Phillips' Common Council Meeting

Council Room, Municipal Hall
174 S Eyder Avenue
September 8th, 2026
5:30 p.m.

Mayor, Charles Peterson
Council Members: Wards 1 & 2 (District 1) –Richard Heitkemper, Ward 3 (District 2) - Mark Brzeskiewicz; Ward 4 (District 3)– Bill Elliott
At Large – Jeana Clark, Johnathan McArthur, and John Klimowski
Public Works – Jim Heizler; Water-Sewer - Todd Toelle Police – Blaine Peterson;
Library – Rebecca Puhl
Clerk/Treasurer: Shelby Kosmer

This meeting is held in compliance with Wisconsin's Open Meetings Law, WI § Chapter 19, Subchapter V. As such it is open to the public.
Call to Order (presiding officer)
Greeting
Certification of Compliance with Open Meetings Law
Pledge of Allegiance

Roll Call: Charles Peterson ___, Jeana Clark___, Richard Heitkemper ___, Mark Brzeskiewicz ___, Johnathan McArthur___, Bill Elliott ___, John Klimowski___

Public Comment:

DISCUSSION-ACTION ITEMS:

1. Motion to approve the August 11th, 2026, Council Meeting Minutes.

2. Motion to approve the payment of vouchers in the total amount of $607,220.87

3. Motion to approve Ordinance 26-003: Amendment to Section 82-11 Limitation of Number of Animals per Household as recommended by the Committee of the Whole

4. Motion to approve Resolution #1252: TID #3 Termination as recommended by the Committee of the Whole

5. Motion to approve Resolution #1253: TID #4 Termination as recommended by the Committee of the Whole

6. Discussion/Potential action: Approval of appointment of Michelle Edwards to the Phillips Library Board

7. Motion to approve the Lease Agreement with Phillips Youth Baseball Inc for the properties at Veterans Memorial Parks, Forward Park and fields and the shot and discus area as recommended by the Committee of the Whole.

8. Committee Reports:
   Ambulance:
   Library
   Chamber:

9. Phillips Industrial Development Corp (IDC) Update:

10. Adjournment

COUNCIL PROCEEDINGS

……of the Common Council of the City of Phillips at a meeting held in the Council Room of Municipal Hall on September 8th, 2026.
The meeting was called to order by Mayor Peterson at 5:30 p.m. Those present included:
Mayor Peterson
At Large Aldermen: Jeana Clark, Johnathan McArthur, John Klimowski
1st Aldermanic District:
2nd Aldermanic District: Mark Brzeskiewicz
3rd Aldermanic District: Bill Elliott
Clerk/Treasurer: Shelby Kosmer
Also present: Thomas LaVenture, Blaine Peterson, Jodi Podmolik

Public Comment: None

DISCUSSION-ACTION ITEMS:

1. Clark/ McArthur moved to approve the August 11th, 2026, Council Meeting Minutes. Carried

2. Elliott/ Brzeskiewicz to approve the payment of vouchers in the total amount of $607,220.87. Roll Call: Clark – aye, Heitkemper – absent, Brzeskiewicz – aye, McArthur – aye, Elliott – aye, Klimowski – aye. Motion Carried

3. Klimowski/ Clark moved to approve Ordinance 26-003: Amendment to Section 82-11 Limitation of Number of Animals per Household as recommended by the Committee of the Whole. Carried

4. McArthur/ Elliott moved to approve Resolution #1252: TID #3 Termination as recommended by the Committee of the Whole Roll Call: Clark – aye, Heitkemper – absent, Brzeskiewicz – aye, McArthur – aye, Elliott – aye, Klimowski – aye. Motion Carried

5. Clark/ Klimowski to approve Resolution #1253: TID #4 Termination as recommended by the Committee of the Whole. Roll Call: Clark – aye, Heitkemper – absent, Brzeskiewicz – aye, McArthur – aye, Elliott – aye, Klimowski – aye. Motion Carried

6. Klimowski/ McArthur moved to accept the appointment of Michelle Edwards to the Phillips Library Board. Roll Call: Clark – aye, Heitkemper – absent, Brzeskiewicz – aye, McArthur – aye, Elliott – aye, Klimowski – aye. Motion Carried

7. Motion to approve the Lease Agreement with Phillips Youth Baseball Inc for the properties at Veterans Memorial Parks, Forward Park and fields and the shot and discus area as recommended by the Committee of the Whole.
   Money from school gets used for park improvements and all utilities have been covered by youth baseball funds.

Johnathan questioned Jodi what best case scenario is, do you want the city to get the utility bill. Jodi says this is a full-time job and we don't want it to fall between the cracks for the baseball/softball group because they and the City have had a good working relationship. Questioning 4a this is the subleasing of the pavilion. Kosmer stated the rentals are fine but should be coordinated by the Baseball group as there is a lot going on at the park with rescheduled rain dates for games and then tournaments, she felt it would be very easy for the clerk's office to miss something and double book the pavilion while the fields are being utilized

Jodi: utilities and maintenance. The trimming has always been done by them. TJ is trimming currently. But the council is making sure we are covered as we don't have the staffing.

Mark: what are some of the top priorities for the park. Jodi – have funding they are saving for lights, netting over the playground area. Mark – what about any consideration to expanding the dog park or finishing the walking trail. Jodi – they spent all the money that was allocated for those two items so they mow it, they have asked Jim Heizler for donations for gravel for the trail and they have already expanded the dog park once already.

Jodi worries they will be a disconnect for park maintenance and wants to have a little protection.

McArthur/Klimowski moved to approve the lease agreement. Carried

8. Committee Reports:
   Ambulance: Heitkemper absent, Sunset Bay had a meat raffle last Sunday for the ambulance service
   Library: Just had the August board meeting. July circulation has been the best since covid; Harvest fest is when the book sale will start.
   Chamber: Phillips on Tap was a well-attended success, August 21st, 2027 (3rd Saturday) is the date for next years event. At a high for membership, golf tournament is tomorrow 19 teams 1:00pm at Prentice. Harvest fest is October 3rd.

9. Phillips Industrial Development Corp (IDC) Update: Still looking for a board member to fill Dan Tekippe's spot on the board. Have been contacted by a party that is interested in putting a business in the business park, nothing in stone but the person is getting serious and getting plans put together.

10. Peterson moved for adjournment: 6:01pm

Shelby Kosmer
Clerk/Treasurer