

## **City of Phillips' Common Council Meeting**

Council Room, Municipal Hall

174 S Eyder Avenue

August 11<sup>th</sup>, 2026

5:30 p.m.

Mayor, Charles Peterson

Council Members: Wards 1 & 2 (District 1) –Richard Heitkemper, Ward 3 (District 2) - Mark Brzeskiewicz; Ward 4 (District 3)– Bill Elliott

At Large – Jeana Clark, Johnathan McArthur, and John Klimowski

Public Works – Jim Heizler; Water-Sewer - Todd Toelle, Police – Blaine Peterson;

Library – Rebecca Puhl

Clerk/Treasurer: Shelby Kosmer

This meeting is held in compliance with Wisconsin's Open Meetings Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

Call to Order (presiding officer)

Greeting

Certification of Compliance with Open Meetings Law

Pledge of Allegiance

Roll Call: Charles Peterson \_\_\_\_, Jeana Clark \_\_\_\_, Richard Heitkemper \_\_\_\_, Mark Brzeskiewicz \_\_\_\_, Johnathan McArthur \_\_\_\_, Bill Elliott \_\_\_\_, John Klimowski \_\_\_\_

Public Comment:

### **DISCUSSION-ACTION ITEMS:**

1. Motion to approve the July 14<sup>th</sup>, 2026, Council Meeting Minutes.
2. Motion to approve the payment of vouchers in the total amount of \$475,984.15
3. Discussion/Action regarding Ordinance 26-003, Amendment of 82-11: Limitation of Number of Animals Per Household
4. Motion to approve Pay Request #4 from Ritola Inc for the North Annex Water Loop Project in the amount of \$2,168.43 as recommended by the Committee of the Whole.
5. Motion to approve Resolution #1251: Resolution Declaring Intention to engage in extraterritorial zoning. Wellhead Protection Overlay District as recommended by the Committee of the Whole.
6. Motion to accept the Memorandum of Understanding with Pavement Consulting Services for the Downtown Sidewalks Reconstruction Project as recommended by the Committee of the Whole.

7. Motion to approve Pay Request #5 from Pavement Consulting Service for the Downtown Sidewalks Reconstruction project in the amount of \$7,636.01 as recommended by the Committee of the Whole.
8. Committee Reports:  
Ambulance:  
Library  
Chamber:
9. Phillips Industrial Development Corp (IDC) Update:
10. Adjournment

## **COUNCIL PROCEEDINGS**

.....of the Common Council of the City of Phillips at a meeting held in the Council Room of Municipal Hall on August 11<sup>th</sup>, 2026.

The meeting was called to order by Mayor Peterson at 5:30 p.m. Those present included:

Mayor Peterson

At Large Aldermen: Jeana Clark, John Klimowski

1st Aldermanic District: Richard Heitkemper

2nd Aldermanic District: Mark Brzeskiewicz

3rd Aldermanic District: Bill Elliott

Clerk/Treasurer: Shelby Kosmer

Also present: Becky Puhl, Joanne Heitkemper, Thomas LaVenture

Public Comment: None

### **DISCUSSION-ACTION ITEMS:**

1. Clark/Elliott moved to approve the July 14<sup>th</sup>, 2026, Council Meeting Minutes. Carried

2. Heitkemper/ Brzeskiewicz moved to approve the payment of vouchers in the total amount of \$475,984.15. Carried

3. Discussion/Action regarding Ordinance 26-003, Amendment of 82-11: Limitation of Number of Animals Per Household. Council discussed adding the fees that would be updated through the City fee schedule with an initial fee and then an annual fee for being over the limit. Fees can match the chicken license schedule.

Klimowski/ Heitkemper moved to send ordinance 26-003 Amendment of Section 82-11: Limitation of Number of Animals Per Household to public hearing with the additional fees language to be added.

4. Elliott/Clark moved to approve Pay Request #4 from Ritola Inc for the North Annex Water Loop Project in the amount of \$2,168.43 as recommended by the Committee of the Whole. Carried

5. Klimowski/Heitkemper moved to approve Resolution #1251: Resolution Declaring Intention to engage in extraterritorial zoning. Wellhead Protection Overlay District as recommended by the Committee of the Whole. Carried

6. Clark/ Klimowski moved to accept the Memorandum of Understanding with Pavement Consulting Services for the Downtown Sidewalks Reconstruction Project as recommended by the Committee of the Whole. Carried

7. Heitkemper/ Klimowski moved to approve Pay Request #5 from Pavement Consulting Service for the Downtown Sidewalks Reconstruction project in the amount of \$7,636.01 as recommended by the Committee of the Whole. Carried

8. Committee Reports:

Ambulance: Went to a 3<sup>rd</sup> party billing and are now seeing payment from insurance companies, Medicare and Medicaid. Their call levels are high this year, they usually average 500 annually and they are already up to 371. They do have some new people on the crew that seem excited to be part of the team.

Library: Been busy, had the nerf battle and a program for painting bricks. Also have heard positive feedback on the story walk down at the park.

Chamber: Up to 240 members, Phillips on Tap is this weekend, gates open at 3, expecting a great crowd. September 9<sup>th</sup> is the Chamber Golf-Outing.

9. Phillips Industrial Development Corp (IDC) Update: Had their annual shareholders meeting in July where they had their election of officers.

10. Mayor Peterson moved for adjournment: 5:51pm

A handwritten signature in cursive script that reads "Shelby Kosmer".

Shelby Kosmer  
Clerk/Treasurer