

City of Phillips' Common Council Meeting

Council Room, Municipal Hall

174 S Eyder Avenue

July 14th, 2026

5:30 p.m.

Mayor, Charles Peterson

Council Members: Wards 1 & 2 (District 1) –Richard Heitkemper, Ward 3 (District 2) - Mark Brzeskiewicz; Ward 4 (District 3)– Bill Elliott

At Large – Jeana Clark, Johnathan McArthur, and John Klimowski

Public Works – Jim Heizler; Water-Sewer - Todd Toelle Police – Michael Hauschild;

Library – Rebecca Puhl

Clerk/Treasurer: Shelby Kosmer

Following the open session of the meeting the Common Council will convene into closed session pursuant to Wis. Stat. Section 19.85(1)(c) Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body. – Interviews for Police Department Lieutenant Position

This meeting is held in compliance with Wisconsin's Open Meetings Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

Call to Order (presiding officer)

Greeting

Certification of Compliance with Open Meetings Law

Pledge of Allegiance

Roll Call: Charles Peterson ____, Jeana Clark ____, Richard Heitkemper ____, Mark Brzeskiewicz ____, Johnathan McArthur ____, Bill Elliott ____, John Klimowski ____

Public Comment:

DISCUSSION-ACTION ITEMS:

1. Motion to approve June 9th, 2026, Council Meeting Minutes.
2. Motion to approve the payment of vouchers in the total amount of \$338,228.97.
3. Motion to approve Pay Request #3 from Ritola Inc for the North Annex Water Loop Project in the amount of \$133,487.94 as recommended by the Committee of the Whole.
4. Motion to approve pay request #4 for the Downtown Sidewalk Project from Pavement Consulting Services in the amount of \$21,738.44 as recommended by the Committee of the Whole.
5. Discussion/Action regarding loan quotes for financing of the DPW Single Axle Dump Truck
6. Discussion/Action regarding Resolution #1250: Resolution Authorizing the Issuance and Sale of Up to \$155,155 Water and Sewer System Revenue Bonds, Series 2026, and

Providing for Other Details and Covenants With Respect Thereto, and Approval of
Related Financial Assistance Agreement

7. Distribution of 2025 Audit Letter to Council Members from Clearfield Auditing and Consulting CPAs PC and update that 2025 Audited Financials are now on the City of Phillips Website.
8. Committee Reports:
Ambulance:
Library
Chamber:
9. Phillips Industrial Development Corp (IDC) Update:
10. Convene into closed session. Authority: Pursuant to Wis. Stat. Section 19.85(1)(c) Compensation and Evaluation –Interviews for Police Department Lieutenant Position
Jeana Clark___ Richard Heitkemper ___ Mark Brzeskiewicz ___ Johnathan McArthur ___
Bill Elliott ___ John Klimowski _____. Time_____
11. Reconvene into open session. Authority: Wisconsin §19.85(2). Jeana Clark___
Richard Heitkemper ___ Mark Brzeskiewicz ___ Johnathan McArthur___ Bill Elliott ___
John Klimowski _____. Time: _____
12. Motion on the subject of the closed session
13. Adjournment

COUNCIL PROCEEDINGS

.....of the Common Council of the City of Phillips at a meeting held in the Council Room of Municipal Hall on July 14th, 2026.

The meeting was called to order by Mayor Peterson at 5:30 p.m. Those present included:

Mayor Peterson

At Large Aldermen: Jeana Clark, Johnathan McArthur, John Klimowski

1st Aldermanic District: Richard Heitkemper

2nd Aldermanic District: Mark Brzeskiewicz

3rd Aldermanic District: Bill Elliott

Clerk/Treasurer: Shelby Kosmer

Also present: Blaine Peterson, Barb Alm

Public Comment: None

DISCUSSION-ACTION ITEMS:

1. McArthur/ Elliott moved to approve June 9th, 2026, Council Meeting Minutes as corrected. Carried
2. Elliott/ Clark moved to approve the payment of vouchers in the total amount of \$338,228.97. Roll Call: Clark – aye, Heitkemper – aye, Brzeskiewicz – aye, McArthur – aye, Elliott – aye, Klimowski – aye. Motion Carried
3. Heitkemper/ Klimowski moved to approve Pay Request #3 from Ritola Inc for the North Annex Water Loop Project in the amount of \$133,487.94 as recommended by the Committee of the Whole. Roll Call: Clark – aye, Heitkemper – aye, Brzeskiewicz – aye, McArthur – aye, Elliott – aye, Klimowski – aye. Carried
4. Klimowski/ Heitkemper moved to approve pay request #4 for the Downtown Sidewalk Project from Pavement Consulting Services in the amount of \$21,738.44 as recommended by the Committee of the Whole. Carried
5. Discussion/Action regarding loan quotes for financing of the DPW Single Axle Dump Truck
Forward Bank had a 4.99% interest rate for 3,4, or 5 years.
Prevail Bank was 4.75% for 3 years, 4.80% for 4 years and 4.95% for 5 years.
Elliott/ Klimowski moved to approve proceeding with the 3-year loan at 4.75% with Preval Bank for the financing of the DPW Single Axle Dump Truck in the amount of \$200,000. Carried
6. Klimowski/Clark moved to approve Resolution #1250: Resolution Authorizing the Issuance and Sale of Up to \$155,155 Water and Sewer System Revenue Bonds, Series 2026, and Providing for Other Details and Covenants With Respect Thereto, and Approval of Related Financial Assistance Agreement. Roll Call: Clark – aye, Heitkemper – aye, Brzeskiewicz – aye, McArthur – aye, Elliott – aye, Klimowski – aye. Motion Carried

7. Distribution of 2025 Audit Letter to Council Members from Clearfield Auditing and Consulting CPAs PC and update that 2025 Audited Financials are now on the City of Phillips Website.
8. Committee Reports:
Ambulance: Went to 3rd party billing and they are set up and they are now receiving payment from companies that have not been able to collect from before. They have been having more interested people in joining and just need to take the test and it is giving some other members a break in the hours they were fulfilling.
Library: Summer programs are in full force going good, new board member is Paula Houdek as the County Rep. The intern, Emmet Knudson, headed a youth advisory group, and he has some students that have been active in the programs with the kids.
Chamber: 4th of July was fantastic, will be having a recap meeting on the 4th of July and next event is Phillips on Tap. McArthur discussed looking for additional parking at the Water/Treatment plant side for the Phillips on Tap, he had spoken with DPW Director Heizler and he felt that shouldn't be an issue, they will have parking people so maybe they will need to rope off a traffic lane.
9. Phillips Industrial Development Corp (IDC) Update: Next Wednesday at City Hall is the annual shareholders meeting, meeting is at noon – all Council members are invited. Cole Rasbka from Northwest Regional Planning will be there.
10. Klimowski/ McArthur moved to Convene into closed session. Authority: Pursuant to Wis. Stat. Section 19.85(1)(c) Compensation and Evaluation –Interviews for Police Department Lieutenant Position
Jeana Clark – aye, Richard Heitkemper – aye, Mark Brzeskiewicz – aye, Johnathan McArthur – aye, Bill Elliott – aye, John Klimowski – aye. Time 5:57pm
11. Heitkemper/ Brzeskiewicz moved to reconvene into open session. Authority: Wisconsin §19.85(2). Jeana Clark – aye, Richard Heitkemper – aye, Mark Brzeskiewicz – aye, Johnathan McArthur – aye, Bill Elliott – aye, John Klimowski – aye. Time: 7:06pm
12. No action on the subject of the closed session.
13. Mayor Peterson adjourned the meeting. 7:07pm



Shelby Kosmer
Clerk/Treasurer