

City of Phillips' Common Council Meeting

Council Room, Municipal Hall

174 S Eyder Avenue

August 12th, 2025

5:30 p.m.

Mayor, Charles Peterson

Council Members: Wards 1 & 2 (District 1) –Richard Heitkemper, Ward 3 (District 2) - Mark Brzeskiewicz; Ward 4 (District 3)– Bill Elliott

At Large – Jerry Clark, Marty Stephan, and John Klimowski

Public Works – Jim Heizler; Water-Sewer - Todd Toelle Police – Michael Hauschild;

Library – Rebecca Puhl

Clerk/Treasurer: Shelby Kosmer

Following the open session of the meeting the Common Council will convene into closed session pursuant to Wis. Stat. Section 19.85(1)(e) Competitive or Bargaining Reason. Deliberating of or negotiating for purchase of public properties, investment of public funds, or conduct of other specific public business, whenever competitive or bargaining reason require a closed session - Competitive or Bargaining Reasons – Review appraisal of Elk Lake Park Parking lot parcel owned by Price County United Limited and determine next steps

This meeting is held in compliance with Wisconsin's Open Meetings Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

Call to Order (presiding officer)

Greeting

Certification of Compliance with Open Meetings Law

Pledge of Allegiance

Roll Call: Charles Peterson ____, Jerry Clark ____, Richard Heitkemper ____, Mark Brzeskiewicz, ____ Marty Stephan ____, Bill Elliott ____, John Klimowski ____

Public Comment:

DISCUSSION-ACTION ITEMS:

1. Motion to approve July 8th, 2025, Council Meeting Minutes.
2. Motion to approve the payment of vouchers in the total amount of \$378,792.75.
3. Approval of Annexation Ordinance 25-006 for City-owned, Phillips IDC-owned, and Brian/Kristine Ernst parcels in and adjacent to North Business Park generally between State Highway 13 and Hillcrest Road.
4. Discussion/ Potential Action: Downtown sidewalks:
 - a) Update Council of Concrete Color & Pattern survey results and Finalize stamp pattern
 - b) Modified Engineers Report for Special Assessments

c) Resolution #1239 Final Resolution authorizing downtown sidewalk improvements and levying special assessments

5. Motion to approve Change Order #2 for the Fifield/Ash Street Project as recommended by the Committee of the Whole.
6. Motion to approve pay request #6 for Haas Sons Inc in the amount of \$123,813.99 for Fifield/Ash Street Reconstruction as recommended by the Committee of the Whole.
7. Committee Reports:
Ambulance:
Library
Chamber:
8. Phillips Industrial Development Corp (IDC) Update:
9. Convene into closed session. Authority: Pursuant to Wis. Stat. Section 19.85(1)(e) Competitive or Bargaining Reasons – Review appraisal of Elk Lake Park Parking lot parcel owned by Price County United Limited and determine next steps. Jerry Clark____ Richard Heitkemper ____ Mark Brzeskiewicz ____ Marty Stephan ____ Bill Elliott ____ John Klimowski ____ . Time ____
10. Reconvene into open session. Authority: Wisconsin 19.85(2). Jerry Clark____ Richard Heitkemper ____ Mark Brzeskiewicz ____ Marty Stephan ____ Bill Elliott ____ John Klimowski ____ . Time: ____
11. Motion on the subject of the closed session.
12. Adjournment

COUNCIL PROCEEDINGS

.....of the Common Council of the City of Phillips at a meeting held in the Council Room of Municipal Hall on August 12th, 2025.

The meeting was called to order by Mayor Peterson at 5:30 p.m. Those present included:

Mayor Peterson

At Large Aldermen: Jerry Clark, Marty Stephan,

1st Aldermanic District:

2nd Aldermanic District: Mark Brzeskiewicz

3rd Aldermanic District: Bill Elliott

Clerk/Treasurer: Shelby Kosmer

Also present: Jeff Kempkes, Lauren Ball, Mike Ball, Paul Lauro, Shirley Smith, Lyn Ludwig, Barb Alm, Thomas LaVenture, Judy Haytonn, Davette Hrabak, Lynne Bohn, Bruce Marshall.

Public Comment: Lyn Ludwig spoke updating council on PCUL happenings, Price County United Limited, PCUL went to Brownfield Conference. Kansas State University is offering some Technical Assistance, and we visited this top in 2021, Lyn Ludwig and Shelby Kosmer, and this is a great opportunity and time to revisit it to strategize and leverage PCUL's assets like the parking lot to utilize matching grants and see a good roadmap and how the two organizations can work together better. 2021, KSU did work for the City of Green Bay and made a resource roadmap and this might be something they can do for the City to help with redevelopment in the community and help with community engagement and to consider utilizing these services when reviewing the decision to continue pursuing eminent domain. David Holmes is their grant writer, and he received awards at the brownfield conference.

DISCUSSION-ACTION ITEMS:

1. Elliott/ Brzeskiewicz moved to approve July 8th, 2025, Council Meeting Minutes.
Carried
2. Clark/ Elliott moved to approve the payment of vouchers in the total amount of \$378,792.75. Carried
3. Approval of Annexation Ordinance 25-006 for City-owned, Phillips IDC-owned, and Brian/Kristine Ernst parcels in and adjacent to North Business Park generally between State Highway 13 and Hillcrest Road. Bruce presented a new map, comments from the state said we are all good, Marty Stephan asked they we had plans with the land once annexed and Mark Bzewskiewicz who is with the IDC, said this is a very attractive piece of land to market to get new business in.
Clark/ Elliott moved to approve Annexation Ordinance 25-006 for the City Owned,
Roll Call: Clark – aye, Heitkemper – absent, Brzeskiewicz – aye, Stephan – aye, Elliott – aye, Klimowski – absent. Motion Carried
4. Discussion/ Potential Action: Downtown sidewalks:
 - a) Update Council of Concrete Color & Pattern survey results and Finalize stamp pattern. The results of the poll were a Shadow Slate color with a stone stamped pattern. Council selected the Ashler stone pattern for the stamping.

- b) Modified Engineers Report for Special Assessments was presented.
 - c) Clark/ Brzeskiewicz moved to approve Resolution #1239 Final Resolution authorizing downtown sidewalk improvements and levying special assessments. Roll Call: Clark – aye, Heitkemper – absent, Brzeskiewicz – aye, Stephan – aye, Elliott – aye, Klimowski – absent. Motion Carried
5. Elliott/ Clark moved to approve Change Order #2 for the Fifield/Ash Street Project as recommended by the Committee of the Whole. Carried
 6. Elliott/ Clark moved to approve pay request #6 for Haas Sons Inc in the amount of \$123,813.99 for Fifield/Ash Street Reconstruction as recommended by the Committee of the Whole.
 7. Committee Reports:
Ambulance: Current ambulance director has resigned and they are beginning the search for a new director.
Library: Becky is out, friends of library had a raffle to raise money, been busy in the library and they did finalize the directors performance review.
Chamber: Up to 190 members Phillip on Tap is Saturday, got a small band from 3:30 to 5:30. Going to meet in the next coming months to create a list of the building repairs that are needed. Next thing would be annual golf outing 9/3 at the Prentice Pines and then Fall Harvest Festival after that. 4th of July went well.
 8. Phillips Industrial Development Corp (IDC) Update: Had the annual shareholders meeting last month, the reps from WEDC and Northwest Regional Planning Commission could not make it, Jeff Baratka was replaced by Stacie Prochnow, website meeting was very productive, new email is phillipsidc@outlook.com. Another meeting on 8/26 and now that the annexation has taken place, they will be working on heavy marketing to sell that parcel.
 9. Elliott/ Clark moved convene into closed session. Authority: Pursuant to Wis. Stat. Section 19.85(1)(e) Competitive or Bargaining Reasons – Review appraisal of Elk Lake Park Parking lot parcel owned by Price County United Limited and determine next steps. Jerry Clark – aye, Richard Heitkemper – absent, Mark Brzeskiewicz – aye, Marty Stephan – aye, Bill Elliott – aye, John Klimowski – absent. Time 5:55pm.
 10. Elliott/ Clark moved to reconvene into open session. Authority: Wisconsin 19.85(2). Jerry Clark – aye, Richard Heitkemper – absent, Mark Brzeskiewicz – aye, Marty Stephan – aye, Bill Elliott – aye, John Klimowski – absent. Time 6:26pm.
 11. Motion on the subject of the closed session. No formal action
 12. Clark moved for adjournment. 6:26pm



Shelby Kosmer
Clerk/Treasurer