

City of Phillips' Common Council Meeting

Council Room, Municipal Hall

174 S Eyder Avenue

May 13, 2025

5:30 p.m.

Mayor, Charles Peterson

Council Members: Wards 1 & 2 (District 1) –Richard Heitkemper, Ward 3 (District 2) - Mark Brzeskiewicz; Ward 4 (District 3)– Bill Elliott

At Large – Jerry Clark, Marty Stephan, and John Klimowski

Public Works – Jim Heizler; Water-Sewer - Todd Toelle Police – Michael Hauschild;

Library – Rebecca Puhl

Clerk/Treasurer: Shelby Kosmer

This meeting is held in compliance with Wisconsin's Open Meetings Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

Call to Order (presiding officer)

Greeting

Certification of Compliance with Open Meetings Law

Pledge of Allegiance

Roll Call: Charles Peterson ____, Jerry Clark ____, Richard Heitkemper ____, Mark Brzeskiewicz, ____, Marty Stephan ____, Bill Elliott ____, John Klimowski ____

Public Comment:

DISCUSSION-ACTION ITEMS:

1. Motion to approve April 8, 2025, April 15, 2025, Council Meeting Minutes.
2. Motion to approve the payment of vouchers in the total amount of \$316,087.04
3. Discussion/ Action Resolution #1238 Preliminary Resolution Declaring Intent to Levy Special Assessments: Downtown Sidewalks
4. Discussion/Action regarding Project Contract with Ayres Associates for professional services assisting with the special assessments for downtown sidewalks along State Highway 13.
5. Committee Reports:
Ambulance:
Library
Chamber:
6. Phillips Industrial Development Corp (IDC) Update:
7. Adjournment

COUNCIL PROCEEDINGS

.....of the Common Council of the City of Phillips at a meeting held in the Council Room of Municipal Hall on May 13th, 2025.

The meeting was called to order by Mayor Peterson at 5:30 p.m. Those present included:

Mayor Peterson

At Large Aldermen: Jerry Clark, Marty Stephan, and John Klimowski

1st Aldermanic District: Richard Heitkemper

2nd Aldermanic District: Mark Brzeskiewicz

3rd Aldermanic District: Bill Elliott

Clerk/Treasurer: Shelby Kosmer

Also present: Lauren Ball, Michael Ball, Justin Schuemanen, and Thomas LaVenture

Public Comment: None

DISCUSSION-ACTION ITEMS:

1. Elliott/ Clark moved to approve April 8, 2025, April 15, 2025, Council Meeting Minutes.
Carried
2. Heitkemper/ Elliott moved to approve the payment of vouchers in the total amount of \$316,087.04. Carried
3. Discussion/ Action Resolution #1238 Preliminary Resolution Declaring Intent to Levy Special Assessments: Downtown Sidewalks
Clark/ Klimowski moved to approve Resolution #1238 Preliminary Resolution Declaring Intent to Levy Special Assessments for the downtown sidewalks project. Roll Call: Clark – aye, Heitkemper – aye, Brzeskiewicz – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried
4. Discussion/Action regarding Project Contract with Ayres Associates for professional services assisting with the special assessments for downtown sidewalks along State Highway 13.
Klimowski / Clark moved to approve the project contract with Ayres Associates for professional services assisting with the special assessments for downtown sidewalks along State Highway 13. Roll Call: Clark – aye, Heitkemper – aye, Brzeskiewicz – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried
5. Committee Reports:
Ambulance: Staying busy, working out some issues internally with the board to get some things straightened out and it seems to be moving forward very well. New rig showed be here at the end of June. The oldest of the two gets traded in.
Library: Becky gave update at the Committee of the Whole meeting on 5/6
Chamber: Meeting last night, put big exterior project on hold until 2026. Will be looking at re-stain the exterior this year and maybe something with the and with the exterior bulletin board and they are up to 215 members. Phillips on tap is being worked on, and the 4th will be coming up.

6. Phillips Industrial Development Corp (IDC) Update: Bruce has a little more work to do on this annexation, so that is still not complete yet but is getting closer. The photographer is looking to get the 4 major businesses and then get some pictures of the enterprise center. Phillips area development, the IRS approved their tax-exempt status so that is really good news. Hopefully that PAD group can help work with the City on grants.
7. Clark moved for adjournment 5:43pm

A handwritten signature in black ink, reading "Shelby Kosmer". The signature is written in a cursive, flowing style.

Shelby Kosmer
Clerk/Treasurer