

**City of Phillips**  
**Common Council Organizational Meeting**

Council Room, Municipal Hall

174 S Eyder Avenue

April 15, 2025

5:30 p.m.

Mayor, Charles Peterson

Council Members: Wards 1 & 2 –Richard Heitkemper; Ward 3 –Mark Brzeskiewicz; Ward 4 -Bill Elliot. At large – Jerry Clark, Marty Stephan, and John Klimowski

Public Works – Jim Heizler, Water-Sewer - Todd Toelle, Police – Michael Hauschild; Library – Rebecca Puhl

Clerk/Treasurer: Shelby Kosmer

**Oaths of Office:**

Aldersperson – Ward 1& 2 : District 1– Richard Heitkemper

Aldersperson – Ward 3: District 2– Mark Brzeskiewicz

Aldersperson – Ward 4: District 3 – Bill Elliott

This meeting is held in compliance with Wisconsin's Open Meetings Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

Call to Order (presiding officer)

Greeting

Certification of compliance with Open Meetings Law

Pledge of Allegiance

Roll Call: Charles Peterson \_\_\_\_, Jerry Clark\_\_\_\_, Richard Heitkemper \_\_\_\_, Mark Brzeskiewicz\_\_\_\_, Marty Stephan \_\_\_\_, Bill Elliott \_\_\_\_, John Klimowski\_\_\_\_.

Public Comment

**DISCUSSION-ACTION ITEMS:**

1. Nomination/Election of position of President, Common Council
2. Presentation of Committee appointments.
3. Reappointment of Library Board members Meredith Hueckman, Jenny Markle and Rebecca Steinbach.
4. Potential Discussion/Action regarding recommendation from Phillips Planning Commission, review of Certified Survey Map within the City of Phillips Extraterritorial Jurisdiction submitted by Albert Simpson on behalf of John Patrick.
5. Discussion/Action regarding Lease Proposal from Price County United Limited (PCUL) for the section of parking lot at Elk Lake Park.

6. Discussion/Action regarding Resolution 1237 Resolution Declaring Determination of Necessity to acquire property within the City of Phillips

7. Adjournment

## **COUNCIL PROCEEDINGS**

.....of the Common Council of the City of Phillips at a meeting held in the Council Room of Municipal Hall on April 15, 2025

### **Oaths of Office were given for the following officials:**

Aldersperson – Ward 1 & 2 : District 1– Richard Heitkemper

Aldersperson – Ward 3: District 2– Mark Brzeskiewicz (absent)

Aldersperson – Ward 4: District 3 – Bill Elliott

The meeting was called to order by Mayor Peterson at 5:30 p.m. Those present included:

Mayor Peterson

Aldersperson At Large: Jerry Clark, Marty Stephan, and John Klimowski

1st Aldermanic District: Richard Heitkemper

2nd Aldermanic District:

3rd Aldermanic District: Bill Elliott

Clerk/Treasurer: Shelby Kosmer

Also present: Joe Perkins, Patty Stephan

Public Comment: None

### **DISCUSSION-ACTION ITEMS:**

1. Nomination/Election of position of President, Common Council. Heitkemper nominated Bill Elliott for President of the Common Council and Stephan seconded the nomination. Mayor Peterson closed the nominations and Klimowski/Clark moved to cast a unanimous ballot to vote Bill Elliott as the President of the Common Council. Motion Carried.
2. Presentation of Committee appointments: No changes were made other than Johnathon McArthur was appointed on the Planning Commission and Board of Adjustment and appeals and updated the library board corrections of the president, vice president, secretary and treasurer. Complete Committee appointments available to be viewed at City Hall upon request.
3. Clark/ Heitkemper moved to approve the reappointment of Library Board members Meredith Hueckman, Jenny Markle and Rebecca Steinbach. Carried
4. Potential Discussion/Action regarding recommendation from Phillips Planning Commission, review of Certified Survey Map within the City of Phillips Extraterritorial Jurisdiction submitted by Albert Simpson on behalf of John Patrick. No action. Planning Commission approved the Certified Survey map within the City's Extraterritorial Jurisdiction.
5. Discussion/Action regarding Lease Proposal from Price County United Limited (PCUL) for the section of parking lot at Elk Lake Park.  
PCUL was not in attendance, the council discussed how they requested the lease to be at a minimum of 25 years, Klimowski expressed concerns regarding the language regarding brining any type of adverse claim against the landlord.  
Klimowski/ Stephan moved to deny the April 10<sup>th</sup> lease proposal presented by Price County United Limited. Roll Call: Clark – aye, Heitkemper – aye, Brzeskiewicz – absent, Stephan – aye, Elliott – aye, Klimowski – aye. Motion
6. Discussion/Action regarding Resolution 1237 Resolution Declaring Determination of Necessity to acquire property within the City of Phillips

Klimowski/Stephan moved to approve Resolution 1237 declaring Determination of Necessity to acquire property within the City of Phillips. Roll Call: Clark – aye, Heitkemper – aye, Brzeskiewicz – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried

The council is directing the City attorney Bryce Schoenborn to draft the lease for a presentation to Price County United Limited with a minimum of 25 lease and only the indemnification for insurance purposes on the parking lot portion of the parcel only and this would end the eminent domain if PCUL can agree to a long-term lease with no special stipulations.

7. Clark moved for adjournment. 6:01pm

A handwritten signature in cursive script that reads "Shelby Kosmer".

Shelby Kosmer  
Clerk/Treasurer