

City of Phillips' Common Council Meeting

Council Room, Municipal Hall

174 S Eyder Avenue

March 25, 2025

5:30 p.m.

Mayor, Charles Peterson

Council Members: Wards 1 & 2 (District 1) –Richard Heitkemper, Ward 3 (District 2) - Mark Brzeskiewicz; Ward 4 (District 3)– Bill Elliott

At Large – Jerry Clark, Marty Stephan, and John Klimowski

Public Works – Jim Heizler; Water-Sewer - Todd Toelle Police – Michael Hauschild;

Library – Rebecca Puhl

Clerk/Treasurer: Shelby Kosmer

This meeting is held in compliance with Wisconsin's Open Meetings Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

Call to Order (presiding officer)

Greeting

Certification of Compliance with Open Meetings Law

Pledge of Allegiance

Roll Call: Charles Peterson ____, Jerry Clark____, Richard Heitkemper ____, Mark Brzeskiewicz, ____ Marty Stephan____, Bill Elliott ____, John Klimowski____

DISCUSSION-ACTION ITEMS:

1. Discussion/ Action regarding 2025 Highway 13 street construction and downtown sidewalks.
2. Discussion/Potential action to send sidewalk repair project out to bids, sidewalks along Lake Ave from Maple Street to Elm Street.
3. Discussion/ Potential action to move forward with the special assessment procedure for the sidewalk repair project from Maple Street to Elm St on Lake Ave.
4. Adjournment

COUNCIL PROCEEDINGS

.....of the Common Council of the City of Phillips at a meeting held in the Council Room of Municipal Hall on March 25th, 2025.

The meeting was called to order by Mayor Peterson at 5:30 p.m. Those present included:

Mayor Peterson

At Large Aldermen: Jerry Clark, Marty Stephan, and John Klimowski

1st Aldermanic District: Richard Heitkemper

2nd Aldermanic District: Mark Brzeskiewicz

3rd Aldermanic District: Bill Elliott

Clerk/Treasurer: Shelby Kosmer

Also present: See attached list

DISCUSSION-ACTION ITEMS:

1. Discussion/ Action regarding 2025 Highway 13 street construction and downtown sidewalks. Public Works Director Jim Heizler provided a brief run down of the construction project. Estimated to start and run from June 9th-July 21st, but there is a chance they may begin earlier. This will be a resurfacing project and they will be doing the ramps on the ends of the blocks and the curb and gutter. Sidewalks are not included. Construction will go one lane and a time and they will have flaggers so downtown will not be bypassed. Kosmer discussed the financing side of the project and gave a brief recap of the discussions back in 2021, main highlights from the downtown property owners at that time where that construction should not take place before the highway project, but should be done with or close to the project to not disrupt businesses twice, and the City should get one contractor, preferably the one who will be doing the concrete work for the State project. Kosmer stated they took those points into consideration while trying to determine the route the City should take for the 2025 project. The sidewalk special assessment policy states property owners are responsible for a standard 5-foot sidewalk, this is from the building side not the curb. Members asked questions regarding handicapped access, grants, and more details about the project. Kosmer stated we would like a general consensus to move forward and make sure everyone was still on the same page to have the City put the bids out for the sidewalk project and have it be a special assessment to the property owners as there would need to be an engineer's report and wanted to be sure before they begin working on that.
2. Discussion/Potential action to send sidewalk repair project out to bids, sidewalks along Lake Ave from Maple Street to Elm Street.
Heitkemper/Stephan moved to send the sidewalk project out for bids. Roll Call: Clark – aye, Heitkemper – aye, Brzeskiewicz – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried
3. Discussion/ Potential action to move forward with the special assessment procedure for the sidewalk repair project from Maple Street to Elm St on Lake Ave. No action at this time.
4. Brzeskiewicz moved for adjournment. 6:27pm



Shelby Kosmer
Clerk/Treasurer