

City of Phillips' Common Council Meeting

Council Room, Municipal Hall

174 S Eyder Avenue

September 10th, 2024

5:30 p.m.

Mayor, Charles Peterson

Council Members: Wards 1 & 2 (District 1) –Richard Heitkemper, Ward 3 (District 2) - Mark Brzeskiewicz; Ward 4 (District 3)– Bill Elliott

At Large – Jerry Clark, Marty Stephan, and John Klimowski

Public Works – Jim Heizler; Water-Sewer - Todd Toelle Police – Michael Hauschild;

Library – Rebecca Puhl

Clerk/Treasurer: Shelby Kosmer

This meeting is held in compliance with Wisconsin's Open Meetings Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

Call to Order (presiding officer)

Greeting

Certification of compliance with Open Meetings Law

Pledge of Allegiance

Roll Call: Charles Peterson ____, Jerry Clark____, Richard Heitkemper ____, Mark Brzeskiewicz, ____ Marty Stephan____, Bill Elliott ____, John Klimowski____

Public Comment:

DISCUSSION-ACTION ITEMS:

1. Motion to approve August 13th, 2024, Council Meeting Minutes.
2. Motion to approve the payment of vouchers in the total amount of \$374,087.21
3. Potential discussion/Action regarding a Certified Survey Map for the Family Forum property located at 386 Cherry St if there is a recommendation for the Phillips Planning Commission.
4. Discussion/Action regarding paving of Pine Ridge Ct, street for new subdivision. Developers request assistance with finishing of the street.
5. Discussion/Action regarding the final plat review for the Phillips Lumber Company Addition subdivision submitted by Pine Ridge Holdings and approved by the Committee of the Whole.
6. Discussion/Action regarding EPA Water Technical Assistance Program request. Price County United Limited; Lyn Ludwig.

7. Motion to approve starting the process to pursue looping the water main to the North Annex as recommended by the Committee of the Whole.
8. Motion to approve the Pay Request #1 for the Fire Hall overhead door project for Huotari Construction in the amount of \$40,960.00 as recommended by the Committee of the Whole
9. Discussion/Action regarding razing of the property located at 354 S Avon. Quotes for removal of building and discussion regarding the property owner's request to turn the property back over to the City.
10. Committee Reports:
 - Ambulance
 - Library
 - Chamber
11. Adjournment

COUNCIL PROCEEDINGS

.....of the Common Council of the City of Phillips at a meeting held in the Council Room of Municipal Hall on September 10th, 2024.

The meeting was called to order by Mayor Peterson at 5:30 p.m. Those present included:

Mayor Peterson

At Large Aldermen: Jerry Clark, Marty Stephan, and John Klimowski

1st Aldermanic District: Richard Heitkemper

2nd Aldermanic District: Mark Brzeskiewicz

3rd Aldermanic District: Bill Elliott

Clerk/Treasurer: Shelby Kosmer

Also present: Michael Hauschild, David Lontcoski, Joe Perkins, Marcie Bogdanovic, Jon Pesko, Mike Stoffel, Thomas LaVenture, Becky Puhl, Patty Stephan, Bryan Weisrock, Lyn Ludwig (arrived 5:40pm).

Public Comment: None

DISCUSSION-ACTION ITEMS:

1. Klimowski/ Elliott moved to approve August 13th, 2024, Council Meeting Minutes.
Carried
2. Stephan/ Klimowski moved to approve the payment of vouchers in the total amount of \$374,087.21. Roll Call: Clark – aye, Heitkemper – aye, Brzeskiewicz – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried
3. Potential discussion/Action regarding a Certified Survey Map for the Family Forum property located at 386 Cherry St if there is a recommendation for the Phillips Planning Commission. No Action: Phillips Planning Commission made final approval at their meeting.
4. Discussion/Action regarding paving of Pine Ridge Ct, street for new subdivision. Developers request assistance with finishing of the street. Jon Pesko was in attendance and spoke briefly regarding the options available for finishing the paving of the new road at Pine Ridge Ct. Right now there is no tax increment financing available, but the City does have the option to extend the tax increment districts, that are set to close in September of 2025, for 1 year and utilize that tax increment financing to help out with workforce housing projects such as this. Pesko will maintain the unpaved road until the road is able to be finished.

Heitkemper/ Elliott moved to direct Jon Pesko to forgo the paving of Pine Ridge Ct so the City can assist with the funding in 2026 when the Tax Increment District funding is available for workforce housing projects. Roll Call: Clark – aye, Heitkemper – aye, Brzeskiewicz – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried
5. Klimowski/ Clark moved to approve the final plat review for the Phillips Lumber Company Addition subdivision submitted by Pine Ridge Holdings and approved by the Committee of the Whole. Carried

6. Discussion/Action regarding EPA Water Technical Assistance Program request. Price County United Limited; Lyn Ludwig.
Council reviewed information from City attorney Bryce Schoenborn and City Engineer Mike Stoffel regarding this program based off the information Ludwig provided the council the previous week. After much discussion, Ludwig may have provided the council with information pertaining to a different branch of the EPA Water Technical Assistance Program instead of the one she was trying to apply for. Ludwig wishes to apply for this assistance program as a CBO (Community Based Organization) but the EPA would need to know that the City is in support of the assistance being requested by Ludwig. Ludwig was unable to confirm exactly what direction this assistance program would be looking into and bounced between properties being involved in the EPA Community Change Grant and just all stormwater in the City limits. No decisions were made.
7. Klimowski/ Brzeskiewicz moved to approve starting the process to pursue looping the water main to the North Annex as recommended by the Committee of the Whole.
Carried
8. Heitkemper/ Clark moved to approve the Pay Request #1 for the Fire Hall overhead door project for Huotari Construction in the amount of \$40,960.00 as recommended by the Committee of the Whole. Roll Call: Clark – aye, Heitkemper – aye, Brzeskiewicz – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried
9. Discussion/Action regarding razing of the property located at 354 S Avon. Quotes for removal of building and discussion regarding the property owner's request to turn the property back over to the City.
Elliott/ Stephan moved to approve accepting the property located at 354 S Avon back from the property owner and move forward with cleaning it up.
10. Committee Reports:
Ambulance: Been pretty busy and Prentice has still not paid for any 2024 calls Phillips has responded to and billed. There are talks of having a joint meeting.
Library: Had a 20% increase in participation for the summer reading program. Gave away 453 free books, working on an after-school program with the school and the children's program will ramp back up next week as the youth librarian is back in.
Chamber: Wanted to thank everyone from the City with all their help with Phillips on Tap. Still looking for an Executive Director. There was a chamber golf outing last Wednesday and on the October agenda there will be the road closures for approval for Phillips Harvest Fest.
11. Elliott moved for adjournment. 6:30pm



Shelby Kosmer
Clerk/Treasurer