

City of Phillips' Common Council Meeting

Council Room, Municipal Hall

174 S Eyder Avenue

August 13th, 2024

5:30 p.m.

Mayor, Charles Peterson

Council Members: Wards 1 & 2 (District 1) –Richard Heitkemper, Ward 3 (District 2) - Mark Brzeskiewicz; Ward 4 (District 3)– Bill Elliott

At Large – Jerry Clark, Marty Stephan, and John Klimowski

Public Works – Jim Heizler; Water-Sewer - Todd Toelle Police – Michael Hauschild;

Library – Rebecca Puhl

Clerk/Treasurer: Shelby Kosmer

This meeting is held in compliance with Wisconsin's Open Meetings Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

Call to Order (presiding officer)

Greeting

Certification of compliance with Open Meetings Law

Pledge of Allegiance

Roll Call: Charles Peterson ____, Jerry Clark____, Richard Heitkemper ____, Mark Brzeskiewicz, ____ Marty Stephan____, Bill Elliott ____, John Klimowski____

Public Comment:

DISCUSSION-ACTION ITEMS:

1. Motion to approve July 9th, 2024, Council Meeting Minutes.
2. Motion to approve the payment of vouchers in the total amount of \$1,153,656.50
3. Discussion/Action regarding policy for banners hanging on Elk Lake Park Pavilion.
4. Discussion/Action regarding EPA Cleanup Grant: Price County United Limited: Timeline
5. EPA Community Change Grant Updates: Price County United Limited
6. Motion to approve the proposed Little Free Library to be donated by Juanita Surman and relocate the existing one in Elk Lake Park as recommended by the Committee of the Whole.
7. Motion to approve resolution #1235 and name Jim Heizler as the authorized representative for the Urban Forestry Catastrophic Storm Grant as recommend by the Committee of the Whole.

8. Motion to approve Pay Request #3 for Hass Sons, Inc for Fifield & Ash Street Reconstruction in the amount of \$301,795.00 as recommended by the Committee of the Whole.
9. Motion to move forward with a 4-year loan at 5.49% through Forward Bank in the amount of \$74,000 to finance the new police squad vehicle as recommended by the Committee of the Whole.
10. Discussion/Action regarding City of Phillips Savings accounts and switching to Charitable Money Market Accounts at Forward Bank.
11. Motion to approve moving the Phillips Fire Department Equipment/Building Savings account at Prevail Bank to Forward Bank as a Charitable Money Market Account as recommended by the Committee of the Whole
12. Motion to approve the of allocation of the remaining ARPA funds as follows: \$17k for a larger shop door at the Public Works Garage, \$5k for concrete posts in front of the fire hall garage doors to protect the doors, \$20k to be put towards the Elk Lake Park Playground Update, \$3k to pay for reimbursing the new tables at the municipal building and \$1k to be given to the Phillips Industrial Development Corp to be put towards marketing a parcel of land in the North Business Park as recommended by the Committee of the Whole
13. Discussion/Action regarding garbage/recycling survey results.
14. Committee Reports:
 - Ambulance
 - Library
 - Chamber
15. Adjournment

COUNCIL PROCEEDINGS

.....of the Common Council of the City of Phillips at a meeting held in the Council Room of Municipal Hall on August 13th, 2024.

The meeting was called to order by Mayor Peterson at 5:30 p.m. Those present included:

Mayor Peterson

At Large Aldermen: Jerry Clark, Marty Stephan, and John Klimowski

1st Aldermanic District: Richard Heitkemper

2nd Aldermanic District: Mark Brzeskiewicz

3rd Aldermanic District: Bill Elliott

Clerk/Treasurer: Shelby Kosmer

Also present: Jim Heizler, Becky Puhl, David Lontcoski, Joe Perkins, Arthur Ryzak, Patty Stephan

Public Comment: None

DISCUSSION-ACTION ITEMS:

1. Clark/ Elliott moved to approve July 9th, 2024, Council Meeting Minutes. Carried
2. Stephan/ Klimowski moved to approve the payment of vouchers in the total amount of \$1,153,656.50. Roll Call: Clark – aye, Heitkemper – aye, Brzeskiewicz – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried
3. Clark/ Elliott moved to approve the policy for hanging banners at Elk Lake Park Pavilion. Carried
4. Discussion/Action regarding EPA Cleanup Grant: Price County United Limited: Timeline Ludwig was in attendance to update the Council. Next step is the work plan approval process, they will be needing a Request for Proposals for a qualified environmental professional and community engagement is a part of the work plan. Looking at an approximate start date of 10/1/24 for the project.
5. EPA Community Change Grant Updates: Price County United Limited. Ludwig informed the Council that the application was to be submitted this week, probably Thursday. Ludwig provided some diagrams for properties and projects to be included in the application. Ludwig also presented some information regarding an EPA Water Technical Assistance program that Price County United Limited would like the City to support, primarily for stormwater assistance for runoff. The EPA Water Technical Assistance program was not on the agenda so no action was taken.
6. Heitkemper/ Klimowski moved to approve the proposed Little Free Library to be donated by Juanita Surman and relocate the existing one in Elk Lake Park as recommended by the Committee of the Whole. Carried
Library Director Puhl questioned if when the old one gets relocated that the library gets to determine where to move it to since they have a volunteer that is taking care of the existing one and the others in town.

7. Klimowski/ Clark moved to approve resolution #1235 and name Jim Heizler as the authorized representative for the Urban Forestry Catastrophic Storm Grant as recommend by the Committee of the Whole. Carried
8. Klimowski/ Elliott moved to approve Pay Request #3 for Hass Sons, Inc for Fifield & Ash Street Reconstruction in the amount of \$301,795.00 as recommended by the Committee of the Whole. Roll Call: Clark – aye, Heitkemper – aye, Brzeskiewicz – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried.
9. Heitkemper/ Klimowski moved to move forward with a 4-year loan at 5.49% through Forward Bank in the amount of \$74,000 to finance the new police squad vehicle as recommended by the Committee of the Whole. Roll Call: Clark – aye, Heitkemper – aye, Brzeskiewicz – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried.
10. Discussion/Action regarding City of Phillips Savings accounts and switching to Charitable Money Market Accounts at Forward Bank. Clerk Kosmer provided a list of nonprofit organizations in the Price County Area that the City could name as the designee for the accounts that would benefit. Klimowski discussed some organizations that were indirectly related to the City of Phillips such as the Phillips Area Chamber and the Central Price County Ambulance being the designees until the City has nonprofit accounts that directly benefit our City organizations, and review the accounts annually to determine designee's.
Klimowski/ Elliott moved to approve the City of Phillips Water/Sewer savings and the Recreation accounts to be switched to Charitable Money Market Accounts and name the Phillips Area Chamber of Commerce as the nonprofit designee. Carried
11. Klimowski/ Brzeskiewicz moved to approve moving the Phillips Fire Department Equipment/Building Savings account at Prevail Bank to Forward Bank as a Charitable Money Market Account as recommended by the Committee of the Whole with the nonprofit designee to be the Central Price County Ambulance Service. Carried
12. Heitkemper/ Elliott moved to approve the of allocation of the remaining ARPA funds as follows: \$17k for a larger shop door at the Public Works Garage, \$5k for concrete posts in front of the fire hall garage doors to protect the doors, \$20k to be put towards the Elk Lake Park Playground Update, \$3k to pay for reimbursing the new tables at the municipal building and \$1k to be given to the Phillips Industrial Development Corp to be put towards marketing a parcel of land in the North Business Park as recommended by the Committee of the Whole. Roll Call: Roll Call: Clark – aye, Heitkemper – aye, Brzeskiewicz – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried.
13. Discussion/Action regarding garbage/recycling survey results.
Heitkemper/ Klimowski moved to put out a request for proposal for Garbage/Recycling Services. Carried
14. Committee Reports:

Ambulance: Been fairly busy. Recently had to respond to a call in Prentice that resulted in Park Falls ambulance needing to respond to a call in Phillips as they were tied up. The Ambulance director is to be writing a letter to Prentice regarding the outstanding invoice in the amount of approximately 20K, as they haven't paid any bills Phillips has sent since January 1st, 2024.

Library: Currently in the summary library program, only a few weeks left of that. Goats will be coming to the library tomorrow and kittens next week.

Chamber: Phillips on tap is coming up, have 9 breweries and 6 food trucks. They will be having a shuttle every 15 minutes going to and from the overflow parking location at the fairgrounds. 2nd annual golf tournament will be at Prentice, Harvest Fest will be 10/5 and they are still actively looking for a new director.

15. Clark moved for adjournment. 6:16pm

A handwritten signature in cursive script that reads "Shelby Kosmer".

Shelby Kosmer
Clerk/Treasurer