

City of Phillips' Common Council Meeting

Council Room, Municipal Hall

174 S Eyder Avenue

December 12, 2023

5:30 p.m.

Mayor, Charles Peterson

Council Members: Wards 1 & 2 (District 1) –Richard Heitkemper, Ward 3 (District 2) - Laura Tomaszewski; Ward 4 (District 3)– Bill Elliott

At Large – Jerry Clark, Marty Stephan, and John Klimowski

Public Works – Jim Heizler; Water-Sewer - Todd Toelle Police – Michael Hauschild;

Library – Rebecca Puhl

Clerk/Treasurer: Shelby Kosmer

Following the open session of the meeting the Common Council will convene into closed session pursuant to Wis. Stat. Section 19.85(1)(c) Compensation and Evaluation – To review applications for the Deputy Clerk/Treasurer and Police Administrative Assistant position.

This meeting is held in compliance with Wisconsin's Open Meeting Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

Call to Order (presiding officer)

Greeting

Certification of compliance with Open Meeting Law

Pledge of Allegiance

Roll Call: Charles Peterson ____, Jerry Clark____, Richard Heitkemper ____, Laura Tomaszewski, ____ Marty Stephan____, Bill Elliott ____, John Klimowski____

Public Comment:

DISCUSSION-ACTION ITEMS:

1. Motion to approve November 14th, 2023, Council Meeting Minutes.
2. Motion to approve the payment of vouchers in the total amount of \$375,546.19.
3. Motion to approve the 2024 City Fee Schedule as recommended by the Committee of the Whole.
4. Motion to approve the list of Election Workers for 2024 election year as recommended by the Committee of the Whole.
5. Motion to approve the 2024 Water/Sewer budget as recommended by the Committee of the Whole.

6. Committee Reports:

Ambulance

Library

Chamber

7. Convene into closed session. Authority: Pursuant to Wis. Stat. Section 19.85(1)(c)
Compensation and Evaluation – To review applications for the Deputy Clerk/Treasurer
and Police Administrative Assistant Job

Jerry Clark___ Richard Heitkemper ___ Laura Tomaszewski ___ Marty Stephan ___

Bill Elliott ___ John Klimowski ___. Time_____

8. Reconvene into open session. Authority: Wisconsin §19.85(2). Jerry Clark___ Richard
Heitkemper ___ Laura Tomaszewski ___ Marty Stephan ___ Bill Elliott ___ John
Klimowski ___. Time: _____

9. Motion on the subject of the closed session

10. Adjournment

COUNCIL PROCEEDINGS

.....of the Common Council of the City of Phillips at a meeting held in the Council Room of Municipal Hall on December 12, 2023.

The meeting was called to order by Mayor Peterson at 5:31 p.m. Those present included:

Mayor Peterson

At Large Aldermen: Jerry Clark, Marty Stephan, and John Klimowski

1st Aldermanic District: Richard Heitkemper

2nd Aldermanic District: Laura Tomaszewski

3rd Aldermanic District: Bill Elliott

Clerk/Treasurer: Shelby Kosmer

Also present: Lyn Ludwig, Michael Hauschild, Becky Puhl, Patty Stephan

Public Comment: Lyn Ludwig requested the City to create a resolution for supporting a DOT Tap application. The application was due 12/29/23, the Mayor explained the lack of time as there were currently no more meetings in December, but if we had another meeting they would consider adding the matter as an agenda item. The Grant application was to place a switch back by the stairs leading down to Elk Lake Park and a pass-through area to the alley between Northern Merchandise and Meisters.

DISCUSSION-ACTION ITEMS:

1. Clark/ Klimowski moved to approve November 14th, 2023, Council Meeting Minutes.
Carried
2. Tomaszewski/ Heitkemper moved to approve the payment of vouchers in the total amount of \$375,546.19. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried
3. Klimowski/ Elliott moved to approve the 2024 City Fee Schedule as recommended by the Committee of the Whole. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried
4. Clark/ Heitkemper moved to approve the list of Election Workers for 2024 election year as recommended by the Committee of the Whole. Carried
5. Clark/ Tomaszewski moved to approve the 2024 Water/Sewer budget as recommended by the Committee of the Whole and pursue filing a simplified rate case for the water rates. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried
6. Committee Reports:
Ambulance: One EMT who has been on a lot of calls is taking a new job out of the area, but they do have a new EMT finishing up his program and will be starting soon.
Library: Having a book sale right now, lots of like new books, doing a take and make craft next week.

Chamber: Having an open house on 12/20 from 12pm-5pm for all members. Have new officers, Stacie Prochnow is the VP, and Nikki Hertlein is the new secretary. Working on things for Winterfest.

7. Tomaszewski/ Elliott moved to convene into closed session. Authority: Pursuant to Wis. Stat. Section 19.85(1)(c) Compensation and Evaluation – To review applications for the Deputy Clerk/Treasurer and Police Administrative Assistant Job
Jerry Clark – aye, Richard Heitkemper – aye, Laura Tomaszewski – aye, Marty Stephan – aye, Bill Elliott – aye, John Klimowski – aye. Time 5:55pm
8. Tomaszewski/ Elliott moved to reconvene into open session. Authority: Wisconsin §19.85(2). Jerry Clark – aye, Richard Heitkemper – aye, Laura Tomaszewski – aye, Marty Stephan – aye, Bill Elliott – aye, John Klimowski -aye. Time: 6:27pm
9. Motion on the subject of the closed session. Will have a special meeting on 12/21 for Interviews for the Deputy Clerk/ Treasurer and Police Administrative Assistant Position.
10. Tomaszewski moved for adjournment. 6:29pm


Shelby Kosmer
Clerk/Treasurer