

Amended 10/9/23 4:30pm
City of Phillips' Common Council Meeting
Council Room, Municipal Hall
174 S Eyder Avenue
October 10, 2023
5:30 p.m.

Mayor, Charles Peterson

Council Members: Wards 1 & 2 (District 1) –Richard Heitkemper, Ward 3 (District 2) - Laura Tomaszewski; Ward 4 (District 3)– Bill Elliott

At Large – Jerry Clark, Marty Stephan, and John Klimowski

Public Works – Jim Heizler; Water-Sewer - Todd Toelle Police – Michael Hauschild;

Library – Rebecca Puhl

Clerk/Treasurer: Shelby Kosmer

Following the open session of the meeting the Common Council will convene into closed session pursuant to Wis. Stat. Section 19.85(1)(c) Compensation and Evaluation – Kosmer employee performance evaluation potential candidate for Police department/ Deputy Clerk/Treasurer position.

This meeting is held in compliance with Wisconsin's Open Meeting Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

Call to Order (presiding officer)

Greeting

Certification of compliance with Open Meeting Law

Pledge of Allegiance

Roll Call: Charles Peterson ____, Jerry Clark____, Richard Heitkemper ____, Laura Tomaszewski, ____ Marty Stephan____, Bill Elliott ____, John Klimowski____

Public Comment:

DISCUSSION-ACTION ITEMS:

1. Motion to approve September 12, 2023, Council Meeting Minutes.
2. Motion to approve the payment of vouchers in the total amount of \$ 229,356.31.
3. Discussion/ action regarding bids and proposals for Well 4&5 Property at 680 & 690 County Rd H
4. Discussion/Action regarding introduction of amendment to water/sewer ordinance 13.08: Building Sewers and Connections
5. Motion to accept the proposal for the Custom Fire chassis in the amount of \$126,801.00 to be paid for out of the fire Equipment Replacement fund to be reimbursed once we get a loan for the full truck expense as recommended by the Committee of the Whole.

6. Motion to accept the proposal from Pomasl in the amount of \$20,230 for the 14 air tank bottles (30 year tanks) as recommended by the Committee of the Whole.

7. Motion to approve the joint police department secretary/ and deputy clerk treasurer to create a full time position as recommended by the Committee of the Whole.

8. Discussion/Action regarding Belan/Express Mart Property Request: Lyn Ludwig

9. Discussion/Action regarding 2024 Budget Discussion

10. Committee Reports:

Ambulance

Library

Chamber

11. Convene into closed session. Authority Pursuant to Wis. Stat. Section 19.85(1)(c) Compensation and Evaluation –Kosmer employee performance evaluation potential candidate for Police department/ Deputy Clerk/Treasurer position.

Jerry Clark___ Richard Heitkemper ___ Laura Tomaszewski ___ Marty Stephan ___

Bill Elliott ___ John Klimowski _____. Time_____

12. Reconvene into open session. Authority: Wisconsin §19.85(2). Jerry Clark___ Richard Heitkemper ___ Laura Tomaszewski ___ Marty Stephan ___ Bill Elliott ___ John Klimowski _____. Time: ____

13. Motion on the subject of the closed session

14. Adjournment

COUNCIL PROCEEDINGS

.....of the Common Council of the City of Phillips at a meeting held in the Council Room of Municipal Hall on October 10, 2023.

The meeting was called to order by Mayor Peterson at 5:30 p.m. Those present included:

Mayor Peterson

At Large Aldermen: Jerry Clark, Marty Stephan, and John Klimowski

1st Aldermanic District: Richard Heitkemper

2nd Aldermanic District: Laura Tomaszewski

3rd Aldermanic District: Bill Elliott

Clerk/Treasurer: Shelby Kosmer

Also present: Michael Hauschild, Jim Heizler, Travis Abraham, Joe Perkins, David Lontcoski, Patty Stephan, Becky Puhl, Thomas LaVenture, and Lyn Ludwig

Public Comment: Lyn Ludwig requested that the City apply for the DOT Tap Grant that is due on 10/27/23 to redesign downtown parking to back-in, angle parking. Mayor Peterson informed her this is too tight of a turn around to even consider a DOT Tap Grant application of any kind as it is due in less than 3 weeks.

DISCUSSION-ACTION ITEMS:

1. Elliott/ Klimowski moved to approve September 12, 2023, Council Meeting Minutes as corrected. Carried
2. Klimowski/ Clark moved to approve the payment of vouchers in the total amount of \$ 229,356.31. Carried
3. Discussion/ action regarding bids and proposals for Well 4&5 Property at 680 & 690 County Rd H.

Clark/Elliott moved to approve the bid from The Meadows of the North for \$30,000. Klimowski felt the \$50,000 bid was hard to pass up. He feels as though The Meadows of the North bid could be better suited at a different location in town and we could accept the bid from the Ginger's. Ginger's thought they could build in 5-6 years. There was some discussion regarding the wetland and the buildability of the property. Kosmer suggested maybe we reach out to the DNR first about prior to accepting the bids to see the possibilities of the property.

Clark/Elliott moved to resend the motion and recommend we table to the November Committee of the Whole Meeting. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried

4. Discussion/Action regarding introduction of amendment to water/sewer ordinance 13.08: Building Sewers and Connections
Clark/Klimowski moved to send this ordinance amendment to Section 13.08: Buildings Sewers and Connections to a public hearing November 7th, 2023 at 5:00pm.

5. Heitkemper/Tomaszewski moved to accept the proposal for the Custom Fire chassis in the amount of \$126,801.00 to be paid for out of the fire Equipment Replacement fund to be reimbursed once we get a loan for the full truck expense as recommended by the Committee of the Whole. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried
6. Klimowski/ Clark moved to accept the proposal from Pomasl in the amount of \$20,230 for the 14 air tank bottles (30 year tanks) as recommended by the Committee of the Whole. Carried
7. Heitkemper/Elliott moved to approve the joint police department secretary/ and deputy clerk treasurer to create a full time position as recommended by the Committee of the Whole. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried
8. Discussion/Action regarding Belan/Express Mart Property Request: Lyn Ludwig Ludwig came before the Council to request the Mayor to sign the agreement with Next Stage Designs for the City to serve as the applicant for a SAG grant. Elliott moved to approve signing the agreement to be the applicant for the brownfield grant for the Belan/Express Marty Property. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried.
9. Discussion/Action regarding 2024 Budget Discussion
Kosmer informed the council that insurance numbers came in at a 10.2% increase. Kosmer presented a budget to the council, main items put in was the state shared revenue, transportation aid, library revenue, insurance numbers and other know expenses. Kosmer did not include any of the requested budget increases at this point.
10. Committee Reports:
Ambulance: Budgets for the townships has went up this year mainly due to the new ambulance that will be paid for in 2024 for delivery in 2025. Ambulance is looking at the possibility of charging for-profit facilities for lift assist calls.

Library: Smoky the Bear was there this afternoon. Book sale was good.

Chamber: Harvest Fest when good and was well attended. The annual dinner is November 13th at 5:30 at Burger's Bar and Grill. There will be a spaghetti dinner October 14th for the VFW.
11. Elliott/Clark moved to convene into closed session. Authority Pursuant to Wis. Stat. Section 19.85(1)(c) Compensation and Evaluation –Kosmer employee performance

evaluation potential candidate for Police department/ Deputy Clerk/Treasurer position.

Jerry Clark – aye, Richard Heitkemper – aye, Laura Tomaszewski – aye, Marty Stephan – aye, Bill Elliott – aye, John Klimowski – aye. Time 6:28pm

12. Tomaszewski/ Clark moved to reconvene into open session. Authority: Wisconsin §19.85(2). Jerry Clark – aye, Richard Heitkemper – aye, Laura Tomaszewski – aye, Marty Stephan – aye, Bill Elliott – aye, John Klimowski – aye. Time: 6:56pm

13. Motion on the subject of the closed session. None

14. Tomaszewski moved for adjournment. 6:56pm


Shelby Kosmer
Clerk/Treasurer