

City of Phillips' Common Council Meeting

Council Room, Municipal Hall

174 S Eyder Avenue

December 10, 2019

5:30 p.m.

Mayor, Charles Peterson

Council Members: Wards 1 & 2 (District 1) –Richard Heitkemper, Ward 3 (District 2) - Laura Tomaszewski; Ward 4 (District 3)– Bill Elliott

At Large – Jerry Clark, John Vlach, and John Klimowski

Public Works – Jeff Williams; Water-Sewer - Todd Toelle Police – Michael Hauschild;

Library – Rebecca Puhl

Clerk/Treasurer: Shelby Prochnow

This meeting is held in compliance with Wisconsin's Open Meeting Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

Call to Order (presiding officer)

Greeting

Certification of compliance with Open Meeting Law

Pledge of Allegiance

Roll Call: Charles Peterson ____, Jerry Clark____, Richard Heitkemper ____, Laura Tomaszewski, ____ John Vlach____, Bill Elliott ____, John Klimowski____.

Public Comment

DISCUSSION-ACTION ITEMS:

1. Motion to approve November 12, 2019 Council Meeting Minutes.
2. Motion to approve the payment of vouchers in total amount of \$159,404.49
3. Motion to approve the 2020 City of Phillips Fee Schedule as recommended by the Committee of the Whole
4. Motion to approve the Intergovernmental Agreement: Price County and the City of Phillips Purchase of Electronic Voting System as recommended by the Committee of the Whole.
5. Motion to approve allowing Jeff Heikkinen to pursue the expansion of the basketball court at Elk Lake Park and pursue fundraising opportunities as recommended by the Committee of the Whole
6. Discussion/ Action regarding funding of Facility Plan Update for the Wastewater Treatment Plant in the amount of \$40,000.

7. Motion to approve the 2020 Water/Sewer budget as recommended by the Committee of the Whole.
8. Motion approve Resolution #1197: 2019 Budget Amendments
9. Discussion/Action regarding Employee Handbook Update:
 - a. Motion to approve the Employee Handbook as recommended by the Committee of the Whole.
10. Motion to approve paying out Barb Revak's remaining sick leave balance in January of 2020 for health care expenses as recommended by the Committee of the Whole.
11. Committee Reports:
 - Ambulance
 - Library
 - Chamber
12. Adjournment

COUNCIL PROCEEDINGS

.....of the Common Council of the City of Phillips at a meeting held in the Council Room of Municipal Hall on December 10, 2019.

The meeting was called to order by Mayor Peterson at 5:32 p.m. Those present included:

Mayor Peterson

At Large Aldermen: Jerry Clark, John Klimowski

1st Aldermanic District: Richard Heitkemper

2nd Aldermanic District: Laura Tomaszewski

3rd Aldermanic District: Bill Elliott

Clerk/Treasurer: Shelby Prochnow


Also present: Mike Stoffel and Anna Marie Hansen.

Public Comment: None

DISCUSSION-ACTION ITEMS:

1. Clark/ Tomaszewski moved to approve November 12, 2019 Council Meeting Minutes. Carried
2. Heitkemper/ Elliott moved to approve the payment of vouchers in total amount of \$159,404.49. Carried
3. Klimowski/ Clark moved to approve the 2020 City of Phillips Fee Schedule as recommended by the Committee of the Whole. Carried
4. Tomaszewski/ Elliott moved to approve the Intergovernmental Agreement: Price County and the City of Phillips Purchase of Electronic Voting System as recommended by the Committee of the Whole. Carried
5. Heitkemper/ Elliott moved to approve allowing Jeff Heikkinen to pursue the expansion of the basketball court at Elk Lake Park and pursue fundraising opportunities as recommended by the Committee of the Whole. Carried
6. Discussion/ Action regarding funding of Facility Plan Update for the Wastewater Treatment Plant in the amount of \$40,000.
This cost for the treatment plant facility plan can be recouped by the loan as it can be an added expense of the project. To do any work in 2021 on upgrading the treatment plant, this facility plan must be completed.
Klimowski/Clark moved to approve doing a Facility Plan Updated for the Wastewater Treatment Plant in the amount of \$40,000. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Vlach – absent, Elliott – aye, Klimowski – aye. Motion Carried
7. Elliott/ Heitkemper moved to approve the 2020 Water/Sewer budget as recommended by the Committee of the Whole. Carried

8. Clark/Tomaszewski moved approve Resolution #1197: 2019 Budget Amendments.
Carried
9. Discussion/Action regarding Employee Handbook Update: Changed a section regarding review of employees. Department heads will preform reviews and inform the council that the review has been completed.
 - a. Motion to approve the Employee Handbook as recommended by the Committee of the Whole.
Item was tabled until we can receive comments from City Attorney regarding the changes.
10. Tomaszewski/ Heitkemper moved to approve paying out Barb Revak's remaining sick leave balance in January of 2020 for health care expenses as recommended by the Committee of the Whole. Carried
11. Committee Reports:
Ambulance: Still making runs to Prentice.
Library
Chamber: Had 93 attendees at the annual chamber dinner. Christmas parade went well, the second tree on the courthouse lawn will get wired at some point this year.
Chamber is asking for the City to reach out to Verizon to improve cell phone reception.
12. Clark/ Elliott moved for adjournment. 6:12pm


Shelby Prochnow
Clerk/Treasurer