

AMENDED 7/8/19 4:30 PM
City of Phillips' Common Council Meeting
Council Room, Municipal Hall
174 S Eyder Avenue
July 9, 2019
5:30 p.m.

Mayor, Charles Peterson

Council Members: Wards 1 & 2 –Richard Heitkemper, Jerry Clark, John Klimowski;

Ward 3 – John Vlach, Laura Tomaszewski; Ward 4 – Bill Elliott

Public Works – Jeff Williams; Water-Sewer - Todd Toelle Police – Michael Hauschild;

Library – Rebecca Puhl

Clerk/Treasurer: Shelby Prochnow

Following the open session of the meeting the Common Council will convene into closed session pursuant to Wis. Stat. Section 19.85(1)(c) to consider the employment, Water/Sewer Operator interviews.

This meeting is held in compliance with Wisconsin's Open Meeting Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

Call to Order (presiding officer)

Greeting

Certification of compliance with Open Meeting Law

Pledge of Allegiance

Roll Call: Charles Peterson ____, Jerry Clark ____, Richard Heitkemper ____, Laura Tomaszewski, ____, John Vlach ____, Bill Elliott ____, John Klimowski ____.

Public Comment

DISCUSSION-ACTION ITEMS:

1. Motion to approve June 11, 2019 Council Meeting Minutes.
2. Motion to approve June 25, 2019 Council Meeting Minutes.
3. Motion to approve the payment of vouchers in total amount of \$181,438.63.
4. Motion to accept the donation of a new sign for the Elk Lake Park as recommended by the Committee of the Whole.
5. Discussion/Action regarding financing of a new roof for City Hall.
 - a. Engagement letter for Baird for refinancing
6. Discussion/Action regarding the awarding of bids for the City Hall new roof project.

7. Motion to approve the increase of the City Hall rental security deposit to \$300 for all rentals as recommended by the Committee of the Whole.

8. Discussion/Action regarding 241 Germania water leak.

9. Motion to approve the City Engineer to initiate the assessment process for the downtown sidewalks as recommended by the Committee of the Whole.

10. Committee Reports:

Ambulance

Library

Chamber

11. Motion to convene into closed session. Authority: Wisconsin § Section 19.85(1)(c) to consider the employment, Water/Sewer Operator interviews.

Jerry Clark___ Richard Heitkemper ___ Laura Tomaszewski ___ John Vlach ___
Bill Elliott ___ John Klimowski _____. Time: _____

12. Motion to reconvene into open session. Authority: Wisconsin §19.85(2).

Jerry Clark___ Richard Heitkemper ___ Laura Tomaszewski ___ John Vlach ___
Bill Elliott ___ John Klimowski _____. Time: _____

13. Possible action on the subject matter of the closed session.

14. Adjournment

COUNCIL PROCEEDINGS

.....of the Common Council of the City of Phillips at a meeting held in the Council Room of Municipal Hall on July 9, 2019.

The meeting was called to order by Mayor Peterson at 5:31 p.m. Those present included:

Mayor Peterson

1st Aldermanic District: Jerry Clark, Richard Heitkemper, John Klimowski

2nd Aldermanic District: Laura Tomaszewski, John Vlach

3rd Aldermanic District: Bill Elliott

Clerk/Treasurer: Shelby Prochnow

Also present: Jeff Williams, Becky Puhl, Todd Toelle, and Anna Marie Hansen

Public Comment: None

DISCUSSION-ACTION ITEMS:

1. Clark/ Elliott moved to approve June 11, 2019 Council Meeting Minutes. Carried
2. Vlach/ Klimowski moved to approve June 25, 2019 Council Meeting Minutes. Carried
3. Klimowski/ Elliott moved to approve the payment of vouchers in total amount of \$181,438.63. Carried
4. Heitkemper/ Tomaszewski moved to accept the donation of a new sign for the Elk Lake Park as recommended by the Committee of the Whole. Carried
5. Discussion/Action regarding financing of a new roof for City Hall. Clerk Prochnow informed the Council that the City is unable to take a loan out at a local level for the length of time they were looking at. In order to finance the project they should look at refinancing some existing TID debt to keep the payments and the levy limit where it needs to be.
 - a. Heitkemper/ Clark moved to approve the engagement letter for Baird for refinancing of debt to cover the roof maintenance. Carried
6. Klimowski/ Heitkemper moved to award the bid to Badgerland Commercial Roofing for the City Hall new roof project in the amount of \$184,900. Carried
7. Tomaszewski/ Elliott moved to approve the increase of the City Hall rental security deposit to \$300 for all rentals as recommended by the Committee of the Whole. Carried
8. Discussion/Action regarding 241 Germania water leak.

Heitkemper/ Klimowski moved to direct Todd Toelle and City Attorney Bruce Marshall to construct a 30-day demand letter to send to the property owner and follow up as required. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Vlach – aye, Elliott – aye, Klimowski – aye. Motion Carried.

9. Elliott/ Heitkemper moved to approve the City Engineer to initiate the assessment process for the downtown sidewalks as recommended by the Committee of the Whole. Carried

10. Committee Reports:

Ambulance: Next meeting is July 24th

Library: Super busy, have more participants in their programs than in the past. Parking lot is finished.

Chamber: Parade went well, and the Music in the Park kick off had a good crowd.

11. Clark/ Vlach moved to convene into closed session. Authority: Wisconsin § Section 19.85(1)(c) to consider the employment, Water/Sewer Operator interviews.

Jerry Clark – aye, Richard Heitkemper – aye, Laura Tomaszewski – aye, John Vlach – aye, Bill Elliott – aye, John Klimowski - aye. Time: 5:53pm

12. Clark/ Vlach moved to reconvene into open session. Authority: Wisconsin §19.85(2).

Jerry Clark – aye, Richard Heitkemper – aye, Laura Tomaszewski – aye, John Vlach – aye, Bill Elliott – aye, John Klimowski - aye. Time: 7:20pm

13. Possible action on the subject matter of the closed session. None

14. Clark/ Klimowski moved for adjournment. 7:22 pm



Shelby Prochnow
Clerk/Treasurer