

**City of Phillips**  
**Committee of the Whole Meeting**  
Municipal Building, Municipal Hall  
174 S Eyder Avenue  
**May 5<sup>th</sup>, 2026**  
5:30 pm

Mayor: Charles Peterson

Committee Members: Jeana Clark, Richard Heitkemper, Mark Brzeskiewicz, Johnathan McArthur, Bill Elliott, John Klimowski.

City Attorney: Bryce Schoenborn

Department Heads: Public Works Director–Jim Heizler; Water/Wastewater Supervisor-Todd Toelle; Police Chief-Michael Hauschild; Fire Chief-David Lontcoski; Library Director–Rebecca Puhl; Clerk/Treasurer- Shelby Kosmer.

Following the open session of the meeting the Common Council will convene into closed session pursuant to Wis. Stat. Section 19.85(1)(c) Compensation and Evaluation. Considering employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body. – Performance Evaluation of Police Lt. Blaine Peterson.

This meeting is held in compliance with Wisconsin’s Open Meetings Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

*City Council members present may also represent a quorum of any Committee or Board of the City Council listed below and, as such, may proceed to meet and conduct business as listed under that Committee or Board portion of the agenda below, if the full City Council doesn’t have sufficient members present to satisfy quorum requirements to enable it to meet as the Committee of the Whole.*

Call to Order (presiding officer) Time: \_\_\_\_\_

- a. Greeting
- b. Certification of Compliance with Open Meetings Law
- c. Pledge of Allegiance

Roll Call: Chuck Peterson \_\_\_\_, Jeana Clark \_\_\_\_, Richard Heitkemper \_\_\_\_, Mark Brzeskiewicz \_\_\_\_, Johnathan McArthur \_\_\_\_, Bill Elliott \_\_\_\_, John Klimowski \_\_\_\_.

Public Comment:

**DISCUSSION-ACTION ITEMS:**

**General-Mayor/Clerk**

1. Set next month’s meeting date and time: Tuesday June 2<sup>nd</sup>, 2026, at 5:30 p.m.
2. Motion to approve the minutes from the April 7<sup>th</sup>, 2026, meeting.
3. Mayor updates:
4. Clerk updates:

**Board of Public Works/Recreation –Klimowski/Elliott**

5. DPW and Water/Sewer Updates
6. Discussion/Action regarding new single axle dump truck for DPW

7. North Annex Water Loop Project Updates:
  - a) Discussion/Action regarding Pay Request #1 from Ritola Inc for the North Annex Water Loop Project in the amount of \$58,534.14.

**Public Safety - Heitkemper**

8. Fire Department updates:

9. Police Department Updates:

**Licensing/Permits – Brzeskiewicz**

**Personnel/Budget/Finance – Clark**

**Legal**

**City Council**

10. Council Update

11. Convene into closed session. Authority: Pursuant to Wis. Stat. Section 19.85(1)(c) Compensation and Evaluation – Performance evaluation Police Lt. Blaine Peterson

Jeana Clark \_\_\_ Richard Heitkemper \_\_\_ Mark Brzeskiewicz \_\_\_ Johnathan McArthur \_\_\_ Bill Elliott \_\_\_ John Klimowski \_\_\_. Time \_\_\_\_\_

12. Reconvene into open session. Authority: Wisconsin §19.85(2). Jeana Clark \_\_\_ Richard Heitkemper \_\_\_ Mark Brzeskiewicz \_\_\_ Johnathan McArthur \_\_\_ Bill Elliott \_\_\_ John Klimowski \_\_\_. Time: \_\_\_\_\_

13. Motion on the subject of the closed session

14. Adjournment: Time: \_\_\_\_\_

Mayor Charles Peterson called the meeting of the Committee of the Whole to order at 5:30 p.m.

Members Present: Jeana Clark, Johnathan McArthur, Bill Elliott, John Klimowski, Bryce Schoenborn and Shelby Kosmer

Also Present: Todd Toelle, Michael Hauschild, Jim Heizler, Blaine Peterson, Travis Abraham, David Lontcoski, Justin Schumemann, Tyler Nussbaumer, Jody Kozak, Anne Baxter, John Baxter, Thomas LaVenture.

Public Comment: None

**DISCUSSION-ACTION ITEMS:**

**General-Mayor/Clerk**

1. Set next month's meeting date and time: Tuesday June 2<sup>nd</sup>, 2026, at 5:30 p.m.
2. Clark/ Klimowski moved to approve the minutes from the April 7<sup>th</sup>, 2026, meeting as corrected.  
Carried
3. Mayor updates: None
4. Clerk updates: None

**Board of Public Works/Recreation –Klimowski/Elliott**

5. DPW and Water/Sewer Updates:  
Water: Off chemical treatment for phosphorus, flight tank is in need of repair, the SDP fund will cover this, they are just plastic chains, so they just got worn out, been out changing water meters, doing cross-connection inspections for residential properties, and verifying galvanized lines.  
DPW: Walked the sidewalks downtown there are a few areas that need to be redone, looking at the end of next week early the following for it to be redone. Reapplied for a Local Road Improvement funds and got approved for up to 850K on Avon Ave, for 2027 this is a reimbursement grant.
6. Discussion/Action regarding new single axle dump truck for DPW: estimated at 200k  
Elliott/ Clark moved to move forward with the bid process a new single axle dump truck. Carried
7. North Annex Water Loop Project Updates: This is mainly the prep work, mobilization to the site and 500' of pipe. This is a new water main loop this is a progress payment for work done to date.  
a)Elliott/ McArthur moved to recommend to the Common council to approve Pay Request #1 from Ritola Inc for the North Annex Water Loop Project in the amount of \$58,534.14. Carried

**Public Safety - Heitkemper**

8. Fire Department updates:  
Doing good, been pretty busy, all vehicles have been inspected, the back up rig had metal in the oil so they get that changed out.
9. Police Department Updates:  
Calls for service     2026    2025  
                          April    143    156  
                          YTD    700    647

Put out an ad for a part-time officer Michael Reeves, the school resource officer is retiring so they will try to re-fill that. Revak is going through to the police academy and is still training on his days off. They will be participating in active shooter training in Prentice, and hoping to get future trainings in Park Falls and Phillips.

**Licensing/Permits – Brzeskiewicz**

**Personnel/Budget/Finance – Clark**

**Legal**

**City Council**

10. Council Update. Elliott got some calls from the Pesko subdivision residents, and they were thankful for the stop signs in the pine tree court subdivision.
11. Elliott/ Klimowski convene into closed session. Authority: Pursuant to Wis. Stat. Section 19.85(1)(c) Compensation and Evaluation – Performance evaluation Police Lt. Blaine Peterson  
Jeana Clark – aye, Richard Heitkemper – absent, Mark Brzeskiewicz – absent, Johnathan McArthur – aye, Bill Elliott – aye, John Klimowski – aye. Time 5:45pm
12. Clark/ McArthur moved to reconvene into open session. Authority: Wisconsin §19.85(2). Jeana Clark – aye, Richard Heitkemper – absent, Mark Brzeskiewicz – absent, Johnathan McArthur – aye, Bill Elliott – aye, John Klimowski – aye. Time 6:01pm
13. Motion on the subject of the closed session. None
14. Elliott moved for adjournment: Time: 6:01pm



Shelby Kosmer  
City Clerk/Treasurer