

City of Phillips
Committee of the Whole Meeting & Public Hearing
Municipal Building, Municipal Hall
174 S Eyder Avenue
March 3rd, 2026
5:30 pm

Mayor: Charles Peterson

Committee Members: Jerry Clark, Richard Heitkemper, Mark Brzeskiewicz, Marty Stephan, Bill Elliott, John Klimowski.

City Attorney: Bryce Schoenborn

Department Heads: Public Works Director–Jim Heizler; Water/Wastewater Supervisor-Todd Toelle; Police Chief-Michael Hauschild; Fire Chief-David Lontcoski; Library Director–Rebecca Puhl; Clerk/Treasurer- Shelby Kosmer.

This meeting is held in compliance with Wisconsin’s Open Meetings Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

City Council members present may also represent a quorum of any Committee or Board of the City Council listed below and, as such, may proceed to meet and conduct business as listed under that Committee or Board portion of the agenda below, if the full City Council doesn’t have sufficient members present to satisfy quorum requirements to enable it to meet as the Committee of the Whole.

Call to Order (presiding officer) Time: _____

- a. Greeting
- b. Certification of Compliance with Open Meetings Law
- c. Pledge of Allegiance

Roll Call: Chuck Peterson ____, Jerry Clark ____, Richard Heitkemper ____, Mark Brzeskiewicz ____, Marty Stephan ____, Bill Elliott ____, John Klimowski ____.

1. Motion to open the Public Hearing for discussion on the Ordinance 26-001 Lift Assist Fees Section 5.16. Time: _____
2. Motion to close the Public Hearing. Time: _____
3. Action regarding the Ordinance 26-001 Lift Assist Fees Section 5.16
4. Motion to open the Public Hearing for discussion on the 26-002 Replacement of Lead or Galvanized Service Lines Section 13-15. Time: _____
5. Motion to close the Public Hearing. Time: _____
6. Action regarding the 26-002 Replacement of Lead or Galvanized Service Lines Section 13-15.

Public Comment:

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

7. Set next month’s meeting date and time: Tuesday April 7th, 2026, at 5:30 p.m.
8. Motion to approve the minutes from the February 3rd, 2026, meeting.

- 9. Mayor updates:
- 10. Clerk updates:
- 11. Fireworks works, 4th of July.

Board of Public Works/Recreation –Klimowski/Elliott

- 12. DPW and Water/Sewer Updates

Public Safety - Heitkemper

- 13. Fire Department updates:

- 14. Police Department Updates:

Licensing/Permits – Brzeskiewicz

Personnel/Budget/Finance – Clark

Legal

City Council

- 15. Council Update

- 16. Adjournment: Time: _____

Committee of the Whole
Meeting Minutes
March 3rd, 2026

Mayor Charles Peterson called the meeting of the Committee of the Whole to order at 5:30 p.m.

Members Present: Jerry Clark, Richard Heitkemper, Mark Brzeskiewicz, Marty Stephan, Bill Elliott, Bryce Schoenborn and Shelby Kosmer

Also Present: Michael Hauschild, Jim Heizler, Blaine Peterson, Travis Abraham, Todd Toelle, Jeanna Clark, Mike Tyrell, Thomas LaVenture, Samantha Anderson, David Lontcoski, Patty Stephan

1. Clark/ Heitkemper moved to open the Public Hearing for discussion on the Ordinance 26-001 Lift Assist Fees Section 5.16. Roll Call: Clark – aye, Heitkemper – aye, Brzeskiewicz – aye, Stephan – aye, Elliott – aye, Klimowski – absent. Time: 5:31pm
Kosmer briefly explained the ordinance and how this allows for the charging of paid care facilities for when the fire department responds to lift assists at these facilities. No public comments made
2. Elliott/ Clark moved to close the Public Hearing. Roll Call: Clark – aye, Heitkemper – aye, Brzeskiewicz – aye, Stephan – aye, Elliott – aye, Klimowski – absent. Time: 5:33pm
3. Heitkemper/Elliott moved to approve Ordinance 26-001 Lift Assist Fees Section 5.16. Roll Call: Clark – aye, Heitkemper – aye, Brzeskiewicz – aye, Stephan – aye, Elliott – aye, Klimowski – absent. Motion Carried
4. Elliott/ Brzeskiewicz moved to open the Public Hearing for discussion on the 26-002 Replacement of Lead or Galvanized Service Lines Section 13-15. Roll Call: Clark – aye, Heitkemper – aye, Brzeskiewicz – aye, Stephan – aye, Elliott – aye, Klimowski – absent. Time: 5:35pm
The EPA is implementing these new rules regarding replacement of lead or galvanized service lines. Jeanna Clark questioned the 20-day notice and what happens with these properties where tenants are in there with the shut off notice. Bryce explained how this is just an option of enforcement but in more situations, we would identify it, let them know, give them some timing to fix it, and if not complying then in most cases the City.
Tyrell questioned about if we get a private contractor who is interested could they get the list of people who need replacement, Bryce indicated these are public records they could do a request and get this information.
5. Heitkemper/ Brzeskiewicz moved to close the Public Hearing. Roll Call: Clark – aye, Heitkemper – aye, Brzeskiewicz – aye, Stephan – aye, Elliott – aye, Klimowski – absent. Time: 5:51pm
6. Brzeskiewicz/ Elliott moved to approve ordinance 26-002 Replacement of Lead or Galvanized Service Lines Section 13-15. Roll Call: Clark – aye, Heitkemper – aye, Brzeskiewicz – aye, Stephan – aye, Elliott – aye, Klimowski – absent. Motion Carried

Public Comment: None

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

7. Set next month's meeting date and time: Tuesday April 7th, 2026, at 5:30 p.m. We will be in the back training room as it's Election Day
8. Heitkemper/ Elliott moved to approve the minutes from the February 3rd, 2026, meeting. Carried
9. Mayor updates: Had two different meetings set up, one with Tammy Baldwin's contact with some other people up in Park Falls and also met with Fred Clark running for Tom Tiffany's district.

10. Clerk updates: Kosmer updated council we had a meeting with Waste Management last week Thursday, and they have agreed to return to alley pick up, this will occur in May to give time for snow to melt and allow for notice to go out with the April water bill.
11. Fireworks works, 4th of July. Chamber has reached out to Matt Palas, so there may be some changes. Will be on the agenda next week to discuss further once we get information after their chamber committee meetings.

Board of Public Works/Recreation –Klimowski/Elliott

12. DPW and Water/Sewer Updates:

DPW: had issues with the sand truck that had broke down, were able to get that fixed. Will be needing a new single axle dump truck. Heizler provided list of equipment. New would be roughly 165-185k, Clark questioned the financing, Kosmer discussed the tax levy situation and how there is no drop in the debt service for next years tax levy.

Water/Sewer: out reading water meters, on chemical treatment for phosphorus removal right now, our limits are high, could be a changeover in the weather, but we are still meeting the requirements of our permit.

Public Safety - Heitkemper

13. Fire Department updates: Doing good, truck is running good and they are still running trainings. Lift assists calls are on the rise. Otherwise doing well.

14. Police Department Updates:

| <u>Calls for service</u> | <u>2026</u> | <u>2025</u> |
|--------------------------|-------------|-------------|
| Feb | 201 | 136 |
| YTD | 393 | 302 |

Passed out the annual report, 2025 was busier in drug arrests and amount seized. 4 search warrants were made in 2025. Uptick in vapes being seized at the school. Did have a dog in the school in 2025 that took vapes and some marijuana's, the school is proactive about bringing dogs in. Nothing major to report in there.

Licensing/Permits – Brzeskiewicz

Personnel/Budget/Finance – Clark

Legal

City Council

15. Council Update: Heitkemper will be gone next week. EMT is looking for EMT's though. Thursday Mark Brzeskiewicz will go up to Park Falls for an economic development meeting. Stephan – running as a write in campaign for the city seat. Elliott questioned the train by the chamber building who is responsible for it just because it needs paint. Pam Goebel is hosting a fundraiser for the ambulance in May and is looking to get a basket for raffles and trying to get one from each entity and wondering if city would do a basket to donate.

16. Elliott moved for adjournment: Time: 6:24



Shelby Kosmer
City Clerk/Treasurer