

City of Phillips
Committee of the Whole Meeting
Municipal Building, Municipal Hall
174 S Eyder Avenue
October 1st, 2024
5:30 pm

Mayor: Charles Peterson

Committee Members: Jerry Clark, Richard Heitkemper, Mark Brzeskiewicz, Marty Stephan, Bill Elliott, John Klimowski.

City Attorney: Bryce Schoenborn

Department Heads: Public Works Director–Jim Heizler; Water/Wastewater Supervisor-Todd Toelle;
Police Chief-Michael Hauschild; Fire Chief-David Lontcoski; Library Director–Rebecca Puhl;
Clerk/Treasurer- Shelby Kosmer.

This meeting is held in compliance with Wisconsin’s Open Meetings Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

City Council members present may also represent a quorum of any Committee or Board of the City Council listed below and, as such, may proceed to meet and conduct business as listed under that Committee or Board portion of the agenda below, if the full City Council doesn’t have sufficient members present to satisfy quorum requirements to enable it to meet as the Committee of the Whole.

Call to Order (presiding officer) Time: _____

- a. Greeting
- b. Certification of compliance with Open Meetings Law
- c. Pledge of Allegiance

Roll Call: Chuck Peterson ___, Jerry Clark___, Richard Heitkemper ___, Mark Brzeskiewicz ___, Marty Stephan___, Bill Elliott ___, John Klimowski___.

Public Comment:

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month’s meeting date and time: Monday November 4th, 2024, at 5:30 p.m.
2. Motion to approve the minutes from the September 3rd, 2024, meeting.
3. Mayor updates:
4. Clerk updates:
5. Discussion/Action regarding request for a proposed ideal of history of Elk Lake Park plaques located along the walking trail. Mary Peterson
6. Motion to approve the following street closures on Saturday October 5th for Philips Harvest: Cherry St from Hwy 13 to Avon Ave, the intersection of Avon and Cherry St, and Chestnut St from Avon to the Alley and Balsam from Hwy 13 to the alley.

7. Discussion/Action regarding State and Local Fiscal Recovery Funds request from Matthew Arneson to have the City apply for addition funding for the purpose of a parking lot renovation at the Senior Meal Site Location.
8. Discussion/Action regarding Recycling/Garbage Services bids received.
9. Discussion/Action regarding approval of the Joint Powers Agreement with the Price County Sheriff's Office.

Board of Public Works/Recreation –Klimowski/Elliott

10. DPW and Water/Sewer Updates:
 - a) DPW: Discussion/Action regarding quotes for overhead door replacement at the City Garage. ARPA funds project
11. Fifield/Ash Street Reconstruction Updates:
 - a) Discussion/Action regarding Pay Request #4 for Hass Sons, Inc for Fifield & Ash Street Reconstruction in the amount of \$ 277,861.68.

Public Safety - Heitkemper

12. Fire Department updates:
13. Police Department Updates:

Licensing/Permits – Brzeskiewicz

Personnel/Budget/Finance – Clark

14. 2025 Budget Discussion

Legal
City Council

15. Council Update
16. Adjournment: Time: _____

Committee of the Whole
Meeting Minutes
October 1st, 2024

Mayor Charles Peterson called the meeting of the Committee of the Whole to order at 5:30 p.m.

Members Present: Jerry Clark, Richard Heitkemper, Marty Stephan, Bill Elliott, John Klimowski, Bryce Schoenborn and Shelby Kosmer

Also Present: Michael Hauschild, Barb Alm, Mary Peterson, Jim Heizler, Travis Abraham, Jody Kozak, Todd Toelle, Clare Reusch, Junior Howard, Ann Patros, Thomas LaVenture, Randy Ott, Michael Stoffel, Anne Baxter, Justin Schuenemann, Patty Stephan, Lynda Ludwig, and John Baxter.

Public Comment:

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month's meeting date and time: Monday November 4th, 2024, at 5:30 p.m.
2. Elliott/ Heitkemper moved to approve the minutes from the September 3rd, 2024, meeting. Carried
3. Mayor updates: None
4. Clerk updates: Updated Council regarding last day of work before going on maternity leave, probably to be October 14th.
5. Discussion/Action regarding request for a proposed idea of history of Elk Lake Park plaques located along the walking trail. Mary Peterson: Mary felt it would be a nice idea to have a little history of what that park used to be before it was a park. Just thought it would be a neat idea to even just have one little plaque at the start of the trail to show the history of the park. Council felt it would be a nice idea and gave her the go ahead to pursue the information and let us know more about the location of where the plaque would be located.
6. Elliott/ Clark moved to approve the following street closures on Saturday October 5th for Philips Harvest: Cherry St from Hwy 13 to Avon Ave, the intersection of Avon and Cherry St, and Chestnut St from Avon to the Alley and Balsam from Hwy 13 to the alley. Carried
7. Discussion/Action regarding State and Local Fiscal Recovery Funds request from Matthew Arneson to have the City apply for additional funding for the purpose of a parking lot renovation at the Senior Meal Site Location.

Matthew Arenson Pastor of the First Presbyterian Church came to speak to the council regarding this request for the unallocated State and Local Fiscal Recovery Funds. They are currently hosting the senior meal site at the church, and they would like to be able to apply for this additional funding to pave the parking area in the back of the building so it would aid to be more handicap accessible, installing automatic door openers and a hearing loop. They have opened up for applications of the unallocated funds to nonprofits and the Pastor Arenson is requesting is that the City applies and then partners with the First Presbyterian church and to work with the Clerk Kosmer to apply for the grant. Applications are due in December. roughly 150k for all the projects.

Klimowski/ Heitkemper moved to direct the First Presbyterian Church to work with City Clerk Kosmer to apply for additional State and Local Fiscal Recovery Funds for the project at the Church/ Senior Dining Site. Roll Call: Clark – aye, Heitkemper – aye, Brzeskiewicz – absent, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried.

8. Discussion/Action regarding Recycling/Garbage Service bids received.

The City received and reviewed three bids for the garbage/ recycling services. Howard Disposal LLC submitted a proposal, Garbage services \$16.00 a month for residents, recycling services \$19.37 once a week or \$16.13 every other week payable by the City. Waste Management (current service) garbage service \$25.90 per month for residents, recycling \$7.99 per unit with a weekly pick up. Lakeland Disposal & Recycling submitted a bid for weekly trash & biweekly recycling all to be paid by the City at \$31.25 per unit per month, did not provide a breakdown of how much trash/recycling was and would not bill residents for trash pickup. No decisions were made, and this will be on next Tuesday's agenda.

9. Discussion/Action regarding approval of the Joint Powers Agreement with the Price County Sheriff's Office.

Heitkemper/ Clark moved to recommend to the Common Council approve the Joint Powers Agreement with the Price County Sheriff's Office. Motion Carried

Board of Public Works/Recreation –Klimowski/Elliott

10. DPW and Water/Sewer Updates:

DPW: Received \$18,699.25 for the Urban Forestry Catastrophic Storm Grant. Andy started and is fitting in well, Hwy 13 is a go right now for 2025.

a) DPW: Discussion/Action regarding quotes for overhead door replacement at the City Garage. ARPA funds project.

Huotari quoted \$16,788 and Bowman was \$14,470 cheaper than the estimated 17k initially received for the project

Heitkemper/ Elliott moved to approve moving forward with Bowman for the overhead door replacement at the City Garage using the ARPA funds in the amount of \$14,470. Roll Call: Clark – aye, Heitkemper – aye, Brzeskiewicz – absent, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried.

Water/Sewer: did get the water line over to the Collins property, water/sewer reads were completed, lots of higher reads this quarter, pretty steadily busy for the last month with locates, treatment plant is running really good, flushing hydrants this week. Everything going good.

11. Fifield/Ash Street Reconstruction Updates: Wrapped up until surfacing next year.

a) Elliott/ Clark moved to recommend to the common council to approved Pay Request #4 for Hass Sons, Inc for Fifield & Ash Street Reconstruction in the amount of \$ 277,861.68. Carried

Public Safety - Heitkemper

12. Fire Department updates:

Did hear from Wayne from custom fire, chassis to be delivered in December. Talked with school regarding the Junior Program, kind of an apprenticeship program where they can have so many hours be applied to their college program. The school also has EMS and Law enforcement programs as well. Pump guy was here last week and there were some pump issues that had to be repaired, and a fuel line needs to be repaired on another truck.

13. Police Department Updates:

Calls for Service	<u>2024</u>	<u>2023</u>
Sept	149	158
YTD	1421	1428

Did received an estimate from Janak and Sons for 354 S Avon for the demolition, Esterholm's were unable to do the work as they were too busy and Chief Hauschild has another quote coming from Damrow's that he should have by next week's meeting . 234 Shaw should be closing on October 25th, selling to Barry Wehmiller and they will be demolishing the building and leaving it as an empty lot. Have a gentleman from the high school doing an apprenticeship program with the department and they gearing up for the homecoming parade Friday October 11th at approximately 2:30pm.

Licensing/Permits – Brzeskiewicz


Personnel/Budget/Finance – Clark

14. 2025 Budget Discussion. Kosmer presented the Council with a workup of the budget. Health insurance numbers came in very high at a 24.18% increase and the transportation aid figures decreased. Looking to have an increase in the ambulance assessment as well so expenses keep going up and we need to really look at the figures as it is looking very tight for the 2025 budget.

Legal
City Council

15. Council Update: None

16. Klimowski moved for adjournment: Time: 6:12pm


Shelby Kosmer
Clerk/Treasurer