

City of Phillips
Committee of the Whole Meeting
Municipal Building, Municipal Hall
174 S Eyder Avenue
September 5th, 2023
5:30 pm

Mayor: Charles Peterson

Committee Members: Jerry Clark, Richard Heitkemper, Laura Tomaszewski, Marty Stephan, Bill Elliott, John Klimowski.

City Attorney: Bryce Schoenborn

Department Heads: Public Works Director–Jim Heizler; Water/Wastewater Supervisor–Todd Toelle;
Police Chief–Michael Hauschild; Fire Chief–David Lontcoski; Library Director–Rebecca Puhl;
Clerk/Treasurer– Shelby Kosmer.

This meeting is held in compliance with Wisconsin’s Open Meeting Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

City Council members present may also represent a quorum of any Committee or Board of the City Council listed below and, as such, may proceed to meet and conduct business as listed under that Committee or Board portion of the agenda below, if the full City Council doesn’t have sufficient members present to satisfy quorum requirements to enable it to meet as the Committee of the Whole.

Call to Order (presiding officer) Time: _____

- a. Greeting
- b. Certification of compliance with Open Meeting Law
- c. Pledge of Allegiance

Roll Call: Chuck Peterson ____, Jerry Clark ____, Richard Heitkemper ____, Laura Tomaszewski ____, Marty Stephan ____, Bill Elliott ____, John Klimowski ____.

Public Comment:

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month’s meeting date and time: Tuesday October 3rd, 2023, at 5:30 p.m.
2. Motion to approve the minutes from the August 1st, 2023, meeting.
3. Mayor updates:
4. Clerk updates:
5. Discussion/ Action regarding Price County Fairgrounds historic barn restoration fundraiser, potential contribution to project.
6. Discussion/Action regarding bid from Mark Puls for Well 4&5 property at 680 & 690 County Rd H.

Board of Public Works/Recreation –Klimowski/Elliott

7. DPW and Water/Sewer Updates:

Public Safety - Heitkemper

8. Fire Department updates:

9. Police Department Updates:

Licensing/Permits – Tomaszewski

Personnel/Budget/Finance – Clark

Legal

City Council

10. Council Update

11. Adjournment: Time: _____

Mayor Peterson called the meeting of the Committee of the Whole to order at 5:30p.m.

Members Present: Charles Peterson, Jerry Clark, Laura Tomaszewski, Marty Stephan, Bill Elliott, John Klimowski, Bryce Schoenborn, and Shelby Kosmer.

Also Present: Travis Abraham, Blaine Peterson, Michael Hauschild, Jim Heizler, David Lontcoski, Joe Perkins, Shirley Smith, Tom LaVenture, Jeff Klaver, Dennis Rodewald, and Patty Stephan.

Public Comment: None

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month's meeting date and time: Tuesday October 3rd, 2023, at 5:30 p.m.
2. Elliott/ Clark moved to approve the minutes from the August 1st, 2023, meeting. Carried
3. Mayor updates: Will be having another budget meeting the week of September 25-28, we will select a date and update the Budget committee.
4. Clerk updates: None
5. Discussion/ Action regarding Price County Fairgrounds historic barn restoration fundraiser, potential contribution to project. Mayor Peterson brought up the request for a donation to the historic barn restoration fundraiser at the fairgrounds. This is a property and a project that is located in the City of Phillips and something he believes the City should look at contributing to the project. Elliott suggested making a \$1,000 donation.
Elliott/ Klimowski moved to recommend to the Common Council to approve the \$1,000 donation to the Historic Barn Project at the Price County Fairgrounds. Roll Call: Clark – aye, Heitkemper – absent, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried
6. Discussion/Action regarding bid from Mark Puls for Well 4&5 property at 680 & 690 County Rd H. Mayor Peterson informed the council that Mark Puls had reached out to him regarding his interest in the old Wells 4&5 property. He had sent in a bid for the parcel in the amount of \$15,000. The Committee members discussed the potential of putting the property out for bids to offer full governmental transparency. Kosmer informed the committee that they could put it out for bids and request people to give a description of what their intended use of the property would be so the council could review best use of the property.
Clark/Klimowski moved to put Wells 4&5 property at 680 & 690 county rd H out for bids with requests for proposals of intended use of property with a bid deadline of October 3rd 2023. Carried

Board of Public Works/Recreation –Klimowski/Elliott

7. DPW and Water/Sewer Updates:
DPW: Replaced the old storm sewer down at Elk Lake Park. Been working on trimming trees. Did inform the council of a business owner reaching out to him about having a handicap parking stall at around mid-block in the downtown area. Council members felt as though there were requirements that wouldn't allow for the handicap stalls to be placed in those locations.
W/S: Kosmer relayed to the council from Toelle that every was going great.

Public Safety - Heitkemper

8. Fire Department updates:

The department received a donation of 7 SCBA's, they are used but if the department was to buy 7 new ones it would cost \$38,000. However, the air packs did not come with the air tanks so they would need to purchase 2 tanks per air pack. Tanks are roughly \$1400 a piece, so it would be roughly \$20k.

Ayres did give a rough estimate for the overhead door replacement of roughly 60-75k and the department is working on finalizing the specs of a new fire truck.

9. Police Department Updates:

Calls for Service:	2023	2022
Aug	158	175
YTD	1241	1219

Chief Hauschild updated the council about the young scientists building and that he was in contact with the owners of the building and they stated the razing would be moving forward and should be down before the snow flies. Currently there are no applications for the full-time position, applications are due October 20th. There are still school zone signs on Turner Street, and Chief Hauschild suggested maybe DPW could move those to Highway 100 and council agreed. Lieutenant Peterson has successfully completed his supervisor training last October and this November he will be completing the executives training as well.

Licensing/Permits – Tomaszewski

Personnel/Budget/Finance – Clark

Legal

City Council

10. Council Update: Elliott asked City Attorney Bryce Schoenborn for an update on Lionite. Schoenborn updated the council that they are attempting to serve the final lien holder and my have to file for a default judgment. Next step would be publishing in a paper where the lien holder is to move forward with the process.

11. Clark/Klimowski moved for adjournment: Time: 6:05pm



Shelby Kosmer
Clerk/Treasurer