

City of Phillips
Committee of the Whole Meeting
Municipal Building, Municipal Hall
174 S Eyder Avenue
April 4, 2023
5:30 pm

Mayor: Charles Peterson

Committee Members: Jerry Clark, Richard Heitkemper, Laura Tomaszewski, Marty Stephan, Bill Elliott, John Klimowski.

City Attorney: Bryce Schoenborn

Department Heads: Public Works Director–Jeff Williams; Water/Wastewater Supervisor–Todd Toelle;
Police Chief–Michael Hauschild; Fire Chief–David Lontcoski; Library Director–Rebecca Puhl;
Clerk/Treasurer– Shelby Kosmer.

This meeting is held in compliance with Wisconsin’s Open Meeting Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

City Council members present may also represent a quorum of any Committee or Board of the City Council listed below and, as such, may proceed to meet and conduct business as listed under that Committee or Board portion of the agenda below, if the full City Council doesn’t have sufficient members present to satisfy quorum requirements to enable it to meet as the Committee of the Whole.

Call to Order (presiding officer) Time: _____

- a. Greeting
- b. Certification of compliance with Open Meeting Law
- c. Pledge of Allegiance

Roll Call: Chuck Peterson ____, Jerry Clark ____, Richard Heitkemper ____, Laura Tomaszewski ____, Marty Stephan ____, Bill Elliott ____, John Klimowski ____.

Public Comment:

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month’s meeting date and time: Tuesday May 2nd, 2023, at 5:30 p.m.
2. Motion to approve the minutes from the March 7th, 2023, meeting.
3. Mayor updates:
4. Clerk updates:
5. Discussion/Action regarding assistant with potential brownfield site development. Belan/Express Mart Property. WAMS information.

Board of Public Works/Recreation –Klimowski/Elliott

6. DPW and Water/Sewer Updates:
7. Wastewater Treatment Plant Upgrade Update:

Public Safety - Heitkemper

8. Fire Department updates:

9. Police Department Updates:

Licensing/Permits – Tomaszewski

Personnel/Budget/Finance – Clark

Legal

City Council

10. Council Update

11. Adjournment: Time: _____

Committee of the Whole
Meeting Minutes
April 4th, 2023

Mayor Peterson called the meeting of the Committee of the Whole to order at 5:30p.m.

Members Present: Charles Peterson, Jerry Clark, Richard Heitkemper, Laura Tomaszewski, Marty Stephan, Bill Elliott, John Klimowski, Bryce Schoenborn, and Shelby Kosmer.

Also Present: Mike Hauschild, Blaine Peterson, Jim Heizler, Travis Abraham, Joe Perkins, David Lontcoski, Patty Stephan, and Lyn Ludwig.

Public Comment: None

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month's meeting date and time: Tuesday May 2nd, 2023, at 5:30 p.m.
2. Elliott/ Clark moved to approve the minutes from the March 7th, 2023, meeting as corrected. Carried
3. Mayor updates: No updates, just commended the street crew on a job well done with the recent snowfall.
4. Clerk updates: None
5. Discussion/Action regarding assistant with potential brownfield site development. Belan/Express Mart Property. WAMS information.
Kosmer provided the council with some information about the WAMS program and the eligibility of the grant and a potential resolution that would be needed for them to review. Essentially this is a grant program that the City would need to be the applicant and then this would be for doing a phase 1 and phase 2 environmental assessment to determine the contamination on the property. Will be on the agenda next Tuesday.

Board of Public Works/Recreation –Klimowski/Elliott

6. DPW and Water/Sewer Updates:
DPW: Started on patching holes prior to the snow fall on Saturday, but busy removing snow again.
Water/Sewer: None
7. Wastewater Treatment Plant Upgrade Update: No new updates, just doing the contract amendment to stay updated for the process.

Public Safety - Heitkemper

8. Fire Department updates: Back up engine should be back by the end of the week.
9. Police Department Updates:
Calls for service: 2022 2021
 March 136 119
 YTD 431 392
Busy month for calls, had 3 felony cases, 4 misdemeanors, 2 owi's, and 1 death investigation. Officer Clapero will be retiring May 1st, they gave Lucas Petroski the full time position. The second person they had interviewed that night did not pass the background check.

Licensing/Permits – Tomaszewski

Personnel/Budget/Finance – Clark

Legal

City Council

10. Council Update: none

11. Clark/ Elliott moved for adjournment: Time: 5:47pm

A handwritten signature in black ink that reads "Shelby Kosmer". The signature is written in a cursive, flowing style.

Shelby Kosmer
Clerk/Treasurer