

City of Phillips
Committee of the Whole Meeting
Municipal Building, Municipal Hall
174 S Eyder Avenue
August 2nd, 2022
5:30 pm

Mayor: Charles Peterson

Committee Members: Jerry Clark, Richard Heitkemper, Laura Tomaszewski, Marty Stephan, Bill Elliott, John Klimowski.

City Attorney: Bryce Schoenborn

Department Heads: Public Works Director–Jeff Williams; Water/Wastewater Supervisor-Todd Toelle; Police Chief-Michael Hauschild; Fire Chief-David Lontcoski; Library Director–Rebecca Puhl; Clerk/Treasurer- Shelby Kosmer.

This meeting is held in compliance with Wisconsin’s Open Meeting Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

City Council members present may also represent a quorum of any Committee or Board of the City Council listed below and, as such, may proceed to meet and conduct business as listed under that Committee or Board portion of the agenda below, if the full City Council doesn’t have sufficient members present to satisfy quorum requirements to enable it to meet as the Committee of the Whole.

Call to Order (presiding officer) Time: _____

- a. Greeting
- b. Certification of compliance with Open Meeting Law
- c. Pledge of Allegiance

Roll Call: Chuck Peterson ____, Jerry Clark ____, Richard Heitkemper ____, Laura Tomaszewski ____, Marty Stephan ____, Bill Elliott ____, John Klimowski ____.

Public Comment:

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month’s meeting date and time: Tuesday September 6th, 2022, at 5:30 p.m.
2. Motion to approve the minutes from the July 5th, 2022, meeting.
3. Mayor updates:
4. Clerk updates:
5. Discussion/ Potential Action regarding Chicken Ordinance

Board of Public Works/Recreation –Klimowski/Elliott

6. DPW and Water/Sewer Updates:
7. Discussion/Action regarding potentially setting up employee evaluations for DPW

8. Wastewater Treatment Plant Upgrade Update:
9. Discussion/ Action regarding Well #5 property potential for selling.

Public Safety - Heitkemper

10. Fire Department updates:
 - a. Discussion/Potential action regarding Fire Department Building Door replacement contract.

11. Police Department Updates:

Licensing/Permits – Tomaszewski

Personnel/Budget/Finance – Clark

Legal

City Council

12. Council Update

13. Adjournment: Time: _____

Committee of the Whole
Meeting Minutes
August 2nd, 2022

Mayor Peterson called the meeting of the Committee of the Whole to order at 5:30p.m.

Members Present: Charles Peterson, Jerry Clark, Laura Tomaszewski, Marty Stephan, Bill Elliott, John Klimowski (arrived 5:48pm), Shelby Kosmer and Bryce Schoenborn

Also Present: Travis Abraham, Michael Hauschild, Jim Heizler, David Lontcoski, Joe Perkins, Todd Toelle, Patricia Stephan, Autumn Gedde, Tom LaVenture, Lyn Ludwig, and Mike Stoffel.

Public Comment: None

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month's meeting date and time: Tuesday September 6th, 2022, at 5:30 p.m.
2. Tomaszewski/ Elliott moved to approve the minutes from the July 5th, 2022, meeting. Carried
3. Mayor updates: None
4. Clerk updates: Kosmer let the Council know they would be seeing TID #2 being terminated soon so a resolution will be coming at the next meeting. Also, reminded Council that the 8/9 Common Council meeting will be held in the training room due to the Election.
5. Discussion/ Potential Action regarding Chicken Ordinance. Citizen who requested to be on the agenda was not in attendance. Council discussed who would be the ones enforcing the ordinance and checking the enclosures and compliance. Stephan mentioned that we have other ordinances that are more important to enforce. Council was presented an ordinance that Park Falls adopted. No action.

Board of Public Works/Recreation –Klimowski/Elliott

6. DPW and Water/Sewer Updates:
DPW: Avon and Chestnut water leak is now prepped for black topping tomorrow, weather permitting.
Water/Sewer: In town there were 3 galvanized water lines that popped, they believe this may be happening due to the dry conditions and the ground shifting. Did have a water leak by the old credit union that was on the City side that they got fixed yesterday. Doing a lot of utility locates lately and still have some little stuff to do yet for the treatment plant upgrade.
7. Discussion/Action regarding potentially setting up employee evaluations for DPW
Special meeting for employee evaluations for the Department of Public Works set for August 17th, 4:00pm.
8. Wastewater Treatment Plant Upgrade Update: There will be a final change order coming to document some additions and subtractions, but this is just a formality that we need to complete before we can request for fund disbursements.
9. Discussion/ Action regarding Well #5 property potential for selling. The current adjoining property owner is extremely interested in purchasing the property where Well #4 & #5 were located. Todd Toelle did remind the council that there will always be the well pipe running down into the ground. Also, when the land was originally taken over by the City we do have a fence that is running on the neighbors property so there would need to be a survey completed or something done with an easement if it is sold to anyone other than the adjoining property owner. Birchland Realty did have

some property valuations provided; however, those were not presented but will be given to the Common Council on the 8/9/22 meeting.

Public Safety - Heitkemper

10. Fire Department updates: the departments SCBA was picked up today to be repaired.
- a. Discussion/Potential action regarding Fire Department Building Door replacement contract. Elliott/ Stephan moved to recommend to the Common Council to move forward with the contract with Ayres Associates for the repair of the Fire Department Building. Roll Call: Clark – aye, Heitkemper – absent, Tomaszewski – aye, Stephan – aye, Elliott – aye, Klimowski – aye. Motion Carried.

11. Police Department Updates:

<u>Calls for Service:</u>	<u>2022</u>	<u>2021</u>
July	165	188
YTD	1043	1207

The departments police recruit is doing well, training on the weekends. He will graduate at the end of October.

Licensing/Permits – Tomaszewski

Personnel/Budget/Finance – Clark

Legal

City Council

12. Council Update:
- Tomaszewski asked about with the dry conditions if people will get credit for water lawns. Clerk Kosmer informed her that all residential properties already automatically get a watering credit on the October bills every year without applying for anything.
- Elliott: Does have Phillips on Tap, Chamber event tickets available.

13. Klimowski moved for adjournment: Time: 6:24pm



Shelby Kosmer
Clerk/Treasurer