

City of Phillips
Committee of the Whole Meeting
Municipal Building, Municipal Hall
174 S Eyder Avenue
October 1, 2019
5:30pm

Mayor: Charles Peterson

Committee Members: Jerry Clark, Richard Heitkemper, Laura Tomaszewski, John Vlach, Bill Elliott, John Klimowski.

City Attorney: Bruce Marshall

Department Heads: Public Works Director–Jeff Williams; Water/Wastewater Supervisor–Todd Toelle; Police Chief–Michael Hauschild; Fire Chief–Jim Pisca; Library Director–Rebecca Puhl; Clerk/Treasurer–Shelby Prochnow.

This meeting is held in compliance with Wisconsin’s Open Meeting Law, WI § Chapter 19, Subchapter V. As such it is open to the public.

City Council members present may also represent a quorum of any Committee or Board of the City Council listed below and, as such, may proceed to meet and conduct business as listed under that Committee or Board portion of the agenda below, if the full City Council doesn’t have sufficient members present to satisfy quorum requirements to enable it to meet as the Committee of the Whole.

Call to Order (presiding officer) Time: _____

- a. Greeting
- b. Certification of compliance with Open Meeting Law
- c. Pledge of Allegiance

Roll Call: Chuck Peterson ____, Jerry Clark ____, Richard Heitkemper ____, Laura Tomaszewski ____, John Vlach ____, Bill Elliott ____, John Klimowski ____.

Public Comment:

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month’s meeting date and time: Tuesday November 5, 2019 at 5:30 p.m.
2. Motion to approve the minutes from the September 3, 2019 meeting.
3. Mayor updates:
4. Clerk updates:
 - a. Clerk’s Office computer upgrades
5. Discussion/Action regarding Pickle Ball at City Hall for a rain date location.
6. Discussion/Potential Action regarding proposed resolution from the City of Phillips electors regarding supporting a nonpartisan procedure for preparation of legislative and congressional redistricting plan.
7. Discussion/Potential Action regarding proposed resolution from the City of Phillips electors regarding supporting a constitutional amendment.
8. Motion to accept the insurance company’s recommendation to disallow the claim from Jamyie Peroutka.

9. Motion to renew the Joint Powers Agreement with the County.

Board of Public Works/Recreation –Klimowski/Tomaszewski

10. DPW and Water/Sewer Updates:

11. Discussion/Action regarding Judith Weger’s Resort and Seasonal Camping using City dump station.

12. Wastewater Treatment Plant Evaluation Update:

13. 241 Germania property Leak Update

14. Collin’s Well Property Update:

15. Downtown Sidewalks Update:

- a. Motion to adopt Resolution #1193 Preliminary Resolution Declaring Intent to Levy Special Assessments Under Municipal Police Power Pursuant to §66.0703..Stats

Public Safety - Vlach

16. Fire Department updates:

17. Police Department Updates:

Licensing/Permits – Elliott

Personnel/Budget/Finance – Clark

18. Motion to approve Resolution #1194 : 2019 Budget Amendments.

19. 2020 Budget Discussion

Legal
City Council

20. Council Update:

21. Adjournment: Time: _____

Mayor Peterson called the meeting of the Committee of the Whole to order at 5:30p.m.

Present: Charles Peterson, Jerry Clark, Richard Heitkemper, Laura Tomaszewski, John Vlach, Bill Elliott, John Klimowski, Jeanne Larson, Greg Droessler, Harvey Bilz, Mary Hahn, Erik Larson, Mike Stoffel, Jim Pisca, Marty Stephan, Blain Peterson, Mike Hauschild, Becky Puhl, Anna Marie Hansen, and Bruce Marshall.

Public Comment: Mary Hahn wanted to let the council know that she was there to support items 6 & 7 on the agenda and encouraged positive discussion on the items.

DISCUSSION-ACTION ITEMS:

General-Mayor/Clerk

1. Set next month's meeting date and time: Tuesday November 5, 2019 at 5:30 p.m.
2. **Elliott/ Heitkemper moved to approve the minutes from the September 3, 2019 meeting as corrected. Carried**
3. Mayor updates: None
4. Clerk updates:
 - a. Clerk's Office computer upgrades: Clerk Prochnow presented the Council with an estimate from Zero Degrees to upgrade the computer system in the clerk's office. She has been having troubles with the older server system not connecting to the other computers in the office. The estimate came in at approximately \$2,639.35
Vlach/ Klimowski moved to approve the estimate from Zero Degrees to upgrade the Clerk's office computer system in the amount of \$2,639.35. Carried
5. Discussion/Action regarding Pickle Ball at City Hall for a rain date location. Mike Zitkus from the Pickle Ball group was not in attendance; however, Clerk Prochnow did inform the council that we did rip up the tape to see if it damaged the floors and it in fact did. Mike was going to try to come up with another option, but at this time the Council was in agreeance to not allow the tape going down on the floor.
6. Discussion/Potential Action regarding proposed resolution from the City of Phillips electors regarding supporting a nonpartisan procedure for preparation of legislative and congressional redistricting plan.
Harvey Bilz and other supporters proposed this resolution requesting the City's approval. Bruce Marshall, City Attorney, looked at it and did not see anything of concern other than some simple language changes within the resolution. This resolution was requesting to have an independent group determine the boundaries within the state for the census instead of allowing the group, whether Republican or Democratic, holding office to have the same party determining the lines.
Elliott/ Heitkemper moved to recommend to the Common Council to approve the proposed resolution with minor language changes for supporting a nonpartisan procedure for preparation of legislative and congressional redistricting plan. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Vlach – aye, Elliott – aye, Klimowski – aye. Motion Carried.
7. Discussion/Potential Action regarding proposed resolution from the City of Phillips electors regarding supporting a constitutional amendment.
Harvey Bilz and other supporters propose this resolution requesting the city's approval. City Attorney Bruce Marshall did not see anything of concern with this resolution other than some minor language changes. This resolution is pretty much a support of a movement saying that only people

have constitutional rights and not companies and that money is not speech. It is essentially trying to get big money out of influencing elections. This would need to ultimately be changed on a Constitutional level, but the City would be a starting point of showing support.

Elliott/ Tomaszewski move to recommend to the Common Council to approve the proposed resolution with minor language changes for supporting a constitutional amendment. Roll Call: Clark – aye, Heitkemper – aye, Tomaszewski – aye, Vlach – aye, Elliott – aye, Klimowski – aye. Motion Carried.

8. **Heitkemper/ Clark moved to accept the insurance company's recommendation to disallow the claim from Jamye Peroutka. Carried**
9. **Vlach/Klimowski moved recommend to the Common Council to renew the Joint Powers Agreement with the County. Carried**

Board of Public Works/Recreation –Klimowski/Tomaszewski

10. DPW and Water/Sewer Updates:

Water/Sewer: Flushed all the water mains and now working on flushing sewers. The treatment plant is running well. Lift station has been upgraded and is ready for Kwik Trip to come in the Spring. Todd let the council know that the guys have been winterizing things down at the park lately.

11. Discussion/Action regarding Judith Weger's Resort and Seasonal Camping using City dump station. No discussion

12. Wastewater Treatment Plant Evaluation Update: Greg Droessler from Town & Country Engineering and Mike Stoffel, City Engineer, provided the Wastewater Treatment Plant Evaluation (WWTP) Report to the Committee of the Whole to review. Greg went over the report and reviewed items that are most important to upgrade either now or later and to see what needs to happen to the sewer rates to accommodate these expenses so the sewer can support their own expenses with their own revenues. The bones and structure of the plan was in good shape along with the mechanics. One critical aspect that they saw needing to be changed was to get all the electrical out of the basement and upstairs at the plan. The report outlined high, medium and low priority projects and their expenses. If we could like to start doing any repairs in 2021, we would have to file an intent to apply for the Clean Water Funding and have that in by the end of October. Filing the intent to apply does not commit the City to doing any of the projects but that would allow you to get on the list. The recommendation was made to file the intent to apply with the all-in projects cost if they were to fix every item addressed in the report because it is easier to scale down a project than to add items. Other funding alternations like CDBG programs or other low interest loans with principal forgiveness can be looked into as well.
Elliott/ Heitkemper move to recommend to the Common Council to complete the Intent to Apply paperwork for the Clean Water Fund loan program at the all-in treatment plan renovation costs.

13. 241 Germania property Leak Update: Todd has been in contact with the plumber; however the plumber has not been able to complete the estimate due to being unable to enter the house. It is suggested that the City have Bruce Marshall send a letter to the property owner to direct them to have the repairs completed in 30 days unless a plumber gives good cause for extension or the water will be disconnected. Progress is being made with the property owner however repairs are still not moving forward.
Elliott/ Clark moved to direct City Attorney Bruce Marshall to send James Patrick a final letter to repair the leak in 30 days or water will be disconnected. Carried

14. Collin's Well Property Update: Bruce Marshall updated the Council that on Friday he was informed that a repair has been made by the property owner that has been the water useable by some filtration system. Notice has been sent to DNR to see if this repair is acceptable; however, if not than the City must force the disconnection of the well.

15. Downtown Sidewalks Update:

- a. Heitkemper/ Elliott moved to adopt Resolution #1193 Preliminary Resolution Declaring Intent to Levy Special Assessments Under Municipal Police Power Pursuant to §66.0703.Stats. Carried

Public Safety - Vlach

16. Fire Department updates: Jim Pisca has been reviewing the 2020 budget. Would like to request an increase of \$1,000 for Operating Supplies due to a DNR grant offer that is a 50/50 program. Jim has been in contact with Bruce Marshall regarding the wording of our Fire Contracts with the Townships because right now the wording is questionable with it being written has the township member who calls it in, the service being provided but sometimes the call is made by a passerby who may not be a township resident in which the service needs to be provided. October 10th is fire safety day at the Elementary School, they are trying to get some program for Middle School next year because there is no fire education after elementary school. Eileen Kronberger won the top prize for the Fire Raffle.

17. Police Department Updates:

	2019	2018
Sept	166	167
YTD	1484	1475

Harvest Fest went well. Chief Hauschild is looking at getting a contract with Zero Degrees, a Phillips IT company, to do the Police Department IT services. The cost is \$1900 per year and that includes assessing all the current computers and software and then 10 hours of service. The following year it could be cheaper since it will not have the initial assessment costs. Homecoming parade is 10/4 at 2:00pm and Nancy, the 2020 school year liaison, will assist with Thursday's homecoming bonfire.

Licensing/Permits – Elliott

Personnel/Budget/Finance – Clark

18. Heitkemper/ Elliott moved to recommend to the Common Council to approve Resolution #1194 : 2019 Budget Amendments. Carried

19. 2020 Budget Discussion: Biggest change is going to be health insurance. Still waiting on some numbers from the State as well was the levy amount due to the refinancing. Jim Pisca had brought up a request for an additional \$1,000 in his updates and Becky Puhl, library director, provided her budget to Clerk Shelby. No other concerns were brought up at this time.

Legal
City Council

20. Council Update: Heitkemper was reached out to by the Northwoods Range Rovers ATV club requesting to resubmit the request to connect County Rd F to Fayette or Shaw Street and to show interest in the possibility to requesting all of Hwy 13 itself to being opened. Tomaszewski also had someone reach out to her about a boat being parked on Avon; however Hauschild informed her that there is no ordinance restricting items like boats or campers being parked on the road.

Library gave their update since they will not be attending the 10/8 Common Council Meeting: Smoking the bear is coming October 17th. The Book sale is still going on and the budget was approved by the board and they are asking for \$50 less this year than 2019.

21. Klimowski/ Tomaszewski moved for adjournment: Time: 7:20pm



Shelby Prochnow
Clerk/Treasurer